Local Government Type:		Local Government Name: County						
City   Township   Village	Other	City of Birmingham, Michigan	j					
Audit Date	Opinion Da	ate	Date Accountant Report Submitted To State:					
June 30, 2004	Septembe		December 16, 200					
We have audited the financial statement with the Statements of the Government Counties and Local Units of Governmen	al Accountir	ng Standards Board (GASB) and	he <i>Uniform</i> Reporting					
We affirm that:  1. We have complied with the <i>Bulletin</i> 2. We are certified public accountants			Michigan as revised.					
We further affirm the following. "Yes" reand recommendations.	sponses hav	ve been disclosed in the financial s	tatements, including the	e notes, or in th	ne report of commen			
yes \( \) no 2. There are accumyes \( \) no 3. There are instanyes \( \) no 4. The local unit have order issued unconder issued unit have unconder in the information of the information is uncondered in the information in the information is uncondered in the information in the inform	ent units/fun nulated defices of non- s violated the der the Emer lds deposits P.A. 55 of 1 as been delir s violated the n the current uirement, no es credit car	low: Ids/agencies of the local unit are eleits in one or more of this unit's unrecompliance with the Uniform Accole conditions of either an order issue regency Municipal Loan Act. Investments which do not comply 1982, as amended [MCL 38.1132] requent in distributing tax revenues to Constitutional requirement (Article tyear. If the plan is more than 10 contributions are due (paid during reds and has not adopted an applicated an investment policy as required.	served fund balances/r unting and Budgeting A ed under the Municipal F with statutory requirem that were collected for e 9, Section 24) to fund 10% funded and the ov the year). able policy as required	etained earnin act (P.A. 2 of 1 Finance Act or in tents. (P.A. 20 another taxing current year early early early early by P.A. 266 of	gs (P.A. 275 of 1980 968, as amended). its requirements, or a of 1943, as amended unit. arned pension benefilits are more than the 1995 (MCL 129.241			
The letter of comments and recommend	dations		Eliciosed	Forwarde	u Kequireu			
Reports on individual federal assistance		(program audits).						
Single Audit Reports (ASLGU).	<del>, р. од. ао</del>	(program datato)						
			_		_			
Certified Public Accountant (Firm Name	e): <b>PI</b>	ante & Moran, PLL	С	ı	r			
Street Address	Address City State ZIP							
27400 Northwestern Highway		Southfie	ld	MI	48034			

# Comprehensive Annual Financial Report of the City of Birmingham, Michigan as prepared by the Department of Finance

June 30, 2004

### **City Commission**

Rackeline Hoff, Mayor Scott Moore, Mayor Pro Tem Donald F. Carney Jr., Commissioner Thomas McDaniel, Commissioner Dianne M. McKeon, Commissioner Julie Plotnik, Commissioner Gordon Thorsby, Commissioner

City Manager

Thomas M. Markus

**Director of Finance** 

B. Sharon Ostin

	Contents
Introductory Section	
Letter of Transmittal	i-vi
Certificate of Achievement	vii
Organizational Chart	viii
Financial Section	
Report Letter	1-2
Management's Discussion and Analysis	3-11
Basic Financial Statements	
Government-wide Financial Statements: Statement of Net Assets Statement of Activities	12 13-14
Fund Financial Statements: Governmental Funds: Balance Sheet Reconciliation of Fund Balances to the Statement of Net Assets Statement of Revenue, Expenditures, and Changes in Fund Balances Reconciliation of the Statement of Revenue, Expenditures, and Changes in Fund Balances of Governmental Funds to the Statement of Activities	15 16 17
Proprietary Funds: Statement of Net Assets Statement of Revenues, Expenses, and Changes in Net Assets Statement of Cash Flows	19 20 21-22
Fiduciary Funds: Statement of Fiduciary Net Assets Statement of Changes in Fiduciary Net Assets	23 24
Component Units: Statement of Net Assets Statement of Activities	25 26-27
Notes to Financial Statements	28-51

# Contents (Continued)

Required Supplemental Information	
Budgetary Comparison Schedule: General Fund Major Streets Fund Local Streets Fund	52 53 54
Pension Systems Schedule of Funding Progress	55
Note to Required Supplemental Information	56-57
Other Supplemental Information	
Nonmajor Governmental Funds: Combining Balance Sheet Combining Statement of Revenue, Expenditures, and Changes in Fund Balances Budgetary Comparison Schedules	58 59-60 61-63
Internal Service Funds: Combining Statement of Net Assets Combining Statement of Revenues, Expenses, and Changes in Net Assets Combining Statement of Cash Flows	64 65 66
Fiduciary Funds: Combining Statement of Net Assets Combining Statement of Changes in Net Assets	67 68
Statistical Section	
General Governmental Expenditures by Function General Governmental Revenues by Source General Governmental Tax Revenues by Source	69-72 73-76 77
Property Tax Levies and Collections Assessed Valuation History Property Tax Rates - All Direct and Overlapping Governments	78-79 80-81 82-83
Principal Taxpayers Special Assessment Billings and Collections Computation of Legal Debt Margin	84 85 86
Ratio of Net General Obligation Bonded Debt to Assessed/Taxable Value and Net General Obligation Bonded Debt Per Capita	87-88

# Contents (Continued)

# **Statistical Section** (Continued)

Ratio of Annual Debt Service Expenditures for General Obligation Bonded	
Debt to Total General Governmental Expenditures	89
Computation of Direct and Overlapping Bonded Debt - General Obligation	
Bonds	90
Revenue Bond Coverage - Water Fund	91
Demographic Statistical Data	92
Property Value, Construction, and Bank Deposits	93
Miscellaneous Statistical Data	94



November 17, 2004

To the Honorable Mayor and City Commission City of Birmingham Birmingham, Michigan 48012

With this letter, we transmit the City of Birmingham, Michigan's (the "City") Comprehensive Annual Financial Report (CAFR) for the fiscal year ended June 30, 2004. This report has been prepared pursuant to, and in compliance with state statutes which require the City to publish within six months of the close of each fiscal year a complete set of financial statements in compliance with accounting principles generally accepted in the United States of America (GAAP) and audited in accordance with auditing standards generally accepted in the United States of America.

The financial statements have been prepared by the City's finance department for the purpose of disclosing the City's financial condition to its residents, elected officials, and other interested parties. Management assumes full responsibility for both the accuracy of the data and the completeness and fairness of the presentation, including all disclosures.

The City's financial statements have been audited by Plante & Moran, PLLC. The purpose of an independent audit is to provide reasonable assurance that the financial statements are free of material misstatement. The independent audit involved examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements, assessing the accounting principles used and significant estimates made by management, and evaluating the overall financial statement presentation. The audit concluded that there was a reasonable basis for rendering an unqualified opinion that the City's financial statements for the year ended June 30, 2004 are fairly presented in conformity with GAAP. Plante & Moran's report is presented as the first component of the financial section of this report.

This letter is designed to introduce the financial report and provide information that would be useful in assessing the City's financial condition (particularly information about future resources and obligations). In addition, the financial statements include a narrative introduction, overview and analysis in the form of management's discussion and analysis (MD&A), which should be read in conjunction with this letter.

i

### **City Location and Character**

The City of Birmingham, Michigan, incorporated in 1933, is located in the southeastern portion of Oakland County approximately 20 miles north of downtown Detroit. Covering only 4.73 square miles, the community is able to maintain the feel of a small town. The City was incorporated as a home-rule city and celebrated its 70<sup>th</sup> anniversary as such last year. The City operates under the Commission-Manager form of government. The seven commission members, one of whom serves as mayor, are elected for four-year overlapping terms on a nonpartisan basis. The City Commission is responsible, among other things, for passing ordinances, adopting the budget, and appointing advisory board and commission members. The city manager is responsible for carrying out the policies and ordinances of the City Commission and for overseeing the day-to-day operations of the City. The City Commission appoints the city manager and city clerk, who reports, as do all other department heads, to the city manager.

Throughout its history, Birmingham has enjoyed a high level of citizen involvement, which has contributed to the high quality of life in the community. Residents are elected or appointed to serve on a variety of commissions, committees, councils, and boards. Residents and officials alike volunteer their time and talent to support various projects to benefit the community.

Located in the heart of Oakland County, one of the wealthiest counties (per capita income) in the country, Birmingham is vibrant and prosperous and is the hub of the area. The City was named "best suburb," for 2004 by *Hour* magazine. Its downtown is filled with shops, art and antique galleries, restaurants, and movie theaters, and is also a center for real estate, accounting, finance, insurance, legal, and other services. The City is a favorite destination for visitors throughout the metro area and offers one of the midwest's premiere shopping districts. The City currently has in excess of 300 retailers and over 500 service enterprises. Named one of the country's "top 20 most walkable communities," the City provides residents with a quality lifestyle including beautiful residential neighborhoods, excellent schools, and all the social and cultural opportunities that come with a thriving pedestrian-friendly downtown. The Birmingham principal shopping district, established in 1993, provides leadership in marketing, advertising and promotion of the downtown.

The City provides a wide range of City services, including police and fire protection, the construction and maintenance of roads and other infrastructure, recreational activities and cultural events, community planning, zoning and code enforcement, refuse collection, water-receiving, and sewage disposal services. Birmingham is also within commuting distance of the major employment areas of the greater Detroit metropolitan area. Located within the City are the Rouge River, Quarton Lake and rolling landscape, which attract builders and homeowners.

### Factors Affecting Financial Condition

The information presented in the financial statements is best understood when it is considered from the broader perspective of the environment in which the City operates.

**Local Economy** - The largest single revenue source is property taxes. Historically, this revenue source has been stable and is expected to remain so into the foreseeable future. The City also continues to have a strong, diversified tax base as the 10 largest taxpayers represent approximately 6.2 percent of total taxable valuation. A total of 73.5 percent of the City's assessed value is residential. The remaining 26.5 percent is nonresidential, composed of 23.3 percent commercial, 0.75 percent industrial, and 2.47 percent personal property. The City is approximately 98 percent developed. As a result of significant reinvestment in the City's residential and commercial districts, the City has experienced a 6.7 percent annual growth rate in the property tax base since fiscal 1999.

The region, which includes the City of Birmingham and some of the nation's most affluent suburbs, has a labor force of approximately 683,375. The June 2004 unemployment rate of 2.9 percent for the City is well below the state and national unemployment rates of 6.5 percent and 5.6 percent, respectively, for the same period. Suburban Oakland County, where Birmingham is located, is Michigan's chief economic engine and is growing in line with the country's recovery. It is anticipated that this area will add about 32,000 jobs through 2005. This represents about one fourth of the total jobs expected to be gained state wide. The City continues to attract businesses of national and international importance. The overall estimated retail occupancy rate of 94.9 percent increased from 89 percent in the prior year as a result of independent retailers continuing to open new businesses such as high-end fashion and gift stores within the City.

The state continues to experience declining tax revenues and increasing state costs. It is not expected that the state economy will grow enough over the next few years to close the gap and the state will continue to lag behind other states in new jobs and income. As a result, the state continues to retain a higher portion of the sales tax it collects to balance its own budget. This has resulted in a decrease in state-shared revenues from sales tax collections that the state distributes and shares with local units of government. Approximately 8 percent of the City's total general fund revenues come from this source.

The City has maintained a strong financial position as a result of significant gains in property tax receipts, which are generated by the continued strength of the local economy. The strong financial position is also attributable to continued good financial performance, maintenance of fund balance levels, and continued prudent management of the City's operations.

### **Accounting and Budgetary Control**

The City's comprehensive internal-controls framework has been designed to protect the City's assets from loss, theft, or misuse, and to compile sufficient reliable information for the preparation of financial statements in conformity with GAAP. Internal accounting controls are designed to provide reasonable, but not absolute, assurance that the financial statements will be free from material misstatement.

The annual budget serves as the primary financial management tool for the City. From November to February, the city manager and department heads develop and review departmental and activity budgets. At the "long-range planning session" in January, the City Commission gives feedback and communicates its priorities and the direction in which it wishes to proceed. At this meeting, a "five-year financial forecast" is also presented and serves as the framework from which the budget is developed. The city manager, also in a public forum on or before the first Monday in May, presents the proposed budget in line-item detail to the City Commission for review and approval.

The City of Birmingham's budget is a plan that represents the City Commission's commitment to provide cost-effective, efficient, and quality services to its residents. The annual budget is adopted in accordance with legal requirements governed by Chapter 7 of Birmingham's City Charter and the Uniform Budgeting Act, State of Michigan, P.A. 621 of 1978. The City adopts its budget by budgetary center, which is the level of classification detail at which, by law, expenditures cannot exceed appropriations. Budget transfers between budgetary centers or from fund balance are approved by the City Commission periodically.

The General Fund, Special Revenue Funds, and Debt Service Funds are under formal budgetary control. Unexpended appropriations lapse at year end, while open purchase orders and contract encumbrances are immediately reappropriated to the subsequent fiscal year.

Long-term Financial Planning - Because the City is at a mature stage in its life cycle, it has significant infrastructure needs that have not been present historically. Several years ago, the City determined that meeting these infrastructure needs would be the most significant financial challenge over the next several years. In fiscal year 1999-2000, a 10-year sewer-improvement program with an estimated cost of \$32 million was begun to abate basement flooding, construct relief sewers, and repair or replace existing sewers in critical structural condition. Of the \$32 million, \$11.8 million has been earmarked for joint sewer relief projects with other communities - the North Arm Project for the Twelve Towns Drain, the George W. Kuhn Drain Project, and the Acacia Park Relief Drain.

The City of Birmingham is in the eleventh year of a \$15 million multi-year program for watermain construction and restoration. Improvements totaling \$3 million have been incurred and were financed with revenue bonds issued in 1993. The remaining \$12 million is supported through a voter-approved property tax levy. The levy, which began in fiscal year 1997-1998, will continue at the estimated annual rate of \$1 million.

In November 2001, City voters authorized the City of Birmingham to issue general-obligation unlimited tax bonds in an amount not to exceed \$25 million. The bonds may be sold in one or more issues. The proceeds from the bond sales are being used to implement the recreation master plan. The master plan outlines the City's long-range goals for the acquisition and/or enhancement of parkland and recreational facilities. The first bond issue in the amount of \$15.7 million was sold in December 2002 and a portion of the proceeds was used to purchase the Barnum Facility and to partially fund the dredging of Quarton Lake and the rehabilitation of the dam. Quarton Lake park improvements are also being funded by the bond proceeds. A study is being performed to determine the best use of the Barnum Facility, with consideration being given to additional ongoing costs involved with staffing, operating, and maintaining the new facility.

Cash Management Policies and Practices - Temporarily idle cash from the City's various funds is invested through management of a common pooled cash and investment account. Investment maturities are timed to meet the City's general liquidity needs. Investment instruments generally consisted of U.S. Treasury bills and notes, U.S. Treasury stripped coupons, certificates of deposit, and state-approved pooled investment funds. Yields on investments ranged from .799 percent to 3.104 percent during 2004. Total interest income generated amounted to \$723,551.73 (excluding Pension Trust Fund earnings and earnings on funds not directly managed by the City).

**Risk Management** - The City is a member of the Michigan Municipal League Liability and Property Pool, which is a self-insurance program for general and auto liability, auto physical damage, and property loss claims. The City accounts for its insurance and self-insurance program in an Internal Service Fund and charges out to other funds their respective share of insurance costs. Additional information on the City of Birmingham's risk-management activity can be found in Note 9 of the notes to the financial statements.

Pension and Other Postemployment Benefits - The City of Birmingham Employees' Retirement System is a single-employer defined benefit pension plan, which covers all full-time employees of the City. Required contributions are determined as a part of an annual actuarial valuation. As of June 30, 2003, the ratio of present assets to actuarial accrued liabilities was 130.8 percent. The City of Birmingham also provides postretirement health care benefits for certain retirees and their dependents. As of the end of the current fiscal year, there were 158 retired employees and beneficiaries receiving these benefits, which are advance-funded by employer contributions expressed as a percentage of annual covered payroll at actuarially-determined rates. Additional information pertaining to the City's pension and postemployment benefits can be found in Notes 10 and 11 of the notes to the financial statements.

### Awards and Acknowledgements

The Government Finance Officers Association (GFOA) awarded a Certificate of Achievement for Excellence in Financial Reporting to the City of Birmingham for its Comprehensive Annual Financial Report (CAFR) for the fiscal year ended June 30, 2003. This was the fourteenth consecutive year that the City has received this prestigious award. In order to be awarded a Certificate of Achievement, a government must publish an easily-readable and efficiently-organized CAFR. This report satisfied both GAAP and applicable legal requirements.

A Certificate of Achievement is valid for a period of one year only. We believe that our current CAFR continues to meet the Certificate of Achievement Program's requirements, and we are submitting it to the GFOA to determine its eligibility for another certificate.

In addition, the City has also received the GFOA's Award for Distinguished Budget Presentation for its annual budget for the fiscal year beginning July 1, 2003. This was the fourteenth consecutive year that the City has received this prestigious award. In order to qualify for the Distinguished Budget Presentation Award, the government's budget document was judged to be proficient in several categories, including as a policy document, a financial plan, an operations guide, and a communications device.

The preparation of this report was made possible by the dedicated service of the entire staff of the finance department. Each of these individuals has our sincere appreciation for the contributions made in the preparation of this report, as well as all additional individuals who assisted in this effort. Appreciation is also expressed to the City Commission for their consistent support throughout the year in matters pertaining to the financial affairs of the City.

Respectfully submitted,

homos M. Markon

Thomas M. Markus

City Manager

B. Sharon Ostin
Director of Finance

S. Saw Odin

# Certificate of Achievement for Excellence in Financial Reporting

Presented to

# City of Birmingham, Michigan

For its Comprehensive Annual
Financial Report
for the Fiscal Year Ended
June 30, 2003

A Certificate of Achievement for Excellence in Financial Reporting is presented by the Government Finance Officers Association of the United States and Canada to government units and public employee retirement systems whose comprehensive annual financial reports (CAFRs) achieve the highest standards in government accounting and financial reporting.

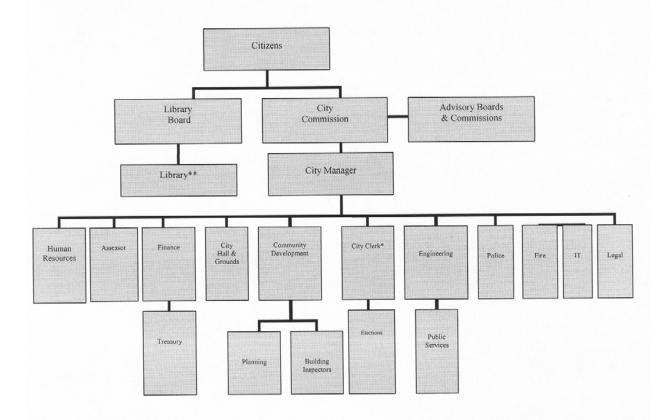
THE OFFICE THE STATE STA

Sound Harry President

**Executive Director** 

### **Birmingham**

# 2004-2005 Organization Chart



- Appointed by the City Commission; reports to the City Manager. The City shall provide tax levy of not less than  $\frac{1}{2}$  mill and not more than 1 3/4 mills.







27400 Northwestern Highway P.O. Box 307 Southfield, MI 48037-0307 Tel: 248.352.2500 Fax: 248.352.0018 plantemoran.com

### Independent Auditor's Report

To the Honorable Mayor and City Commission City of Birmingham, Michigan

We have audited the accompanying financial statements of the governmental activities, the business-type activities, the aggregate discretely presented component units, each major fund, and the aggregate remaining fund information of the City of Birmingham, Michigan (the "City") as of and for the year ended June 30, 2004, which collectively comprise the City's basic financial statements as listed in the table of contents. These financial statements are the responsibility of the City of Birmingham, Michigan's management. Our responsibility is to express opinions on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinions.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, the aggregate discretely presented component units, each major fund, and the aggregate remaining fund information of the City of Birmingham, Michigan as of June 30, 2004, and the respective changes in financial position and cash flows, where applicable, thereof for the year then ended, in conformity with accounting principles generally accepted in the United States of America.

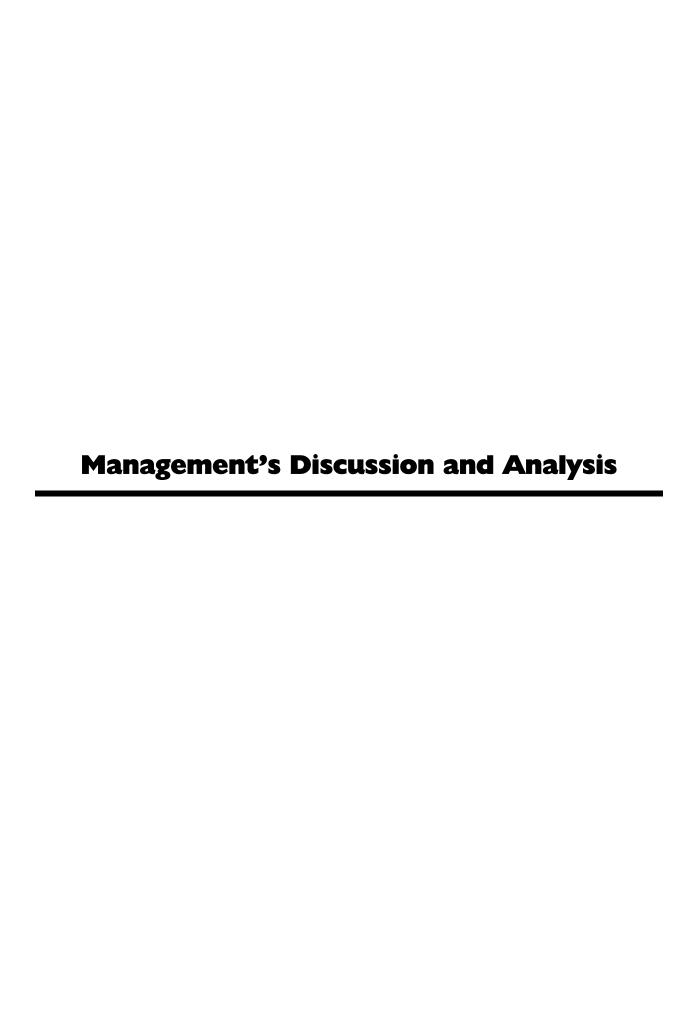


To the Honorable Mayor and City Commission City of Birmingham, Michigan

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the City's basic financial statements. The management's discussion and analysis, pension systems schedule of funding progress, and the budgetary comparison schedules, as identified in the table of contents, are not a required part of the basic financial statements but are supplemental information required by the Governmental Accounting Standards Board. The introductory section, other supplemental information, and statistical section, as identified in the table of contents, are presented for the purpose of additional analysis and are not a required part of the basic financial statements. The budgetary comparison schedules and other supplemental information have been subjected to the auditing procedures applied in the audit of the basic financial statements and, in our opinion, are fairly stated in all material respects in relation to the basic financial statements taken as a whole. We have applied certain limited procedures to the management's discussion and analysis and pension systems schedule of funding progress, which consisted principally of inquiries of management, regarding the methods of measurement and presentation of the required supplemental information. However, we did not audit the information and express no opinion on it. The introductory section and statistical section have not been subjected to the auditing procedures applied by us in the audit of the basic financial statements and, accordingly, we express no opinion on them.

Plante & Moran, PLLC

September 17, 2004



### **Management's Discussion and Analysis**

The City of Birmingham, Michigan's (the "City") management discussion and analysis (MD&A) is designed to provide an objective and easy-to-read analysis of the City's financial activities based on current information and facts. The MD&A is intended to serve as an introduction to the City's basic financial statements. Specifically, this information is designed to assist the reader in focusing on significant financial issues, provide an overview of the City's financial activity, identify changes in the City's financial position (its ability to address the next and subsequent years' challenges), identify significant variances from the approved budget, and identify individual fund issues.

The information contained within this MD&A is only a component of the entire financial statements. Readers are encouraged to read it in conjunction with the transmittal letter, which can be found on pages i-vi of this report and the City's financial statements, which follow this section.

### Financial Highlights

As discussed in further detail in this discussion and analysis, the following represents the most significant financial highlights for the year ended June 30, 2004:

- The City's total revenues were \$42.9 million, while expenditures totaled \$36.4 million.
  - ♦ Governmental activities generated \$27.8 million in revenue and \$23.1 million in expenditures.
  - ♦ Business-type activities generated \$15.1 million in revenue and \$13.2 million in expenses.
- Total net assets of the City exceeded its liabilities by \$111 million this year.
  - ♦ Total net assets related to the City's governmental activities increased by approximately \$4.7 million, with \$3.9 million of that amount invested in capital assets.
  - Net assets of our business-type activities increased overall by \$1.9 million. Of this amount, \$2.4 million was invested in capital assets, with a reduction in unrestricted assets totaling \$500,000.
- At the end of the current fiscal year, unreserved fund balance for the General Fund was \$5.3 million, or 23.6 percent of total General Fund expenditures and transfers out.
- In July 2003, the City sold \$9 million in general obligation refunding bonds to refund a portion of the City's outstanding 1993 facility bonds. The refunding of the 1993 bonds resulted in approximately \$900,000 in savings.

### **Overview of the Financial Statements**

In addition to the MD&A (this section), the City's annual report consists of three other parts: (I) basic financial statements, (2) required supplementary information, and (3) an optional section that presents combining statements for nonmajor governmental, enterprise, internal service, and fiduciary funds. The basic financial statements include two kinds of statements that present different views of the City:

### **Management's Discussion and Analysis (Continued)**

**Government-wide Financial Statements** - These statements provide readers with a broad overview of the City's finances, in a manner similar to a private-sector business and, therefore, are prepared using the accrual basis of accounting. These statements provide a longer-term view of the City's finances and whether taxpayers have funded the full cost of providing government services. The first two statements are government-wide financial statements and include the following:

- The statement of net assets presents information pertaining to all the City's assets and liabilities, with the difference between the two reported as net assets. Over time, increases or decreases in net assets may serve as a useful indicator of whether the financial position of the City is improving or deteriorating.
- The statement of activities accounts for all of the current year's revenues and expenses regardless of when cash is received or paid. Thus, revenues and expenses are reported in this statement for some items that will only result in cash flows in future fiscal periods (e.g., uncollected taxes and earned but unused vacation leave).

Both of the government-wide financial statements distinguish functions of the City of Birmingham that are principally supported by taxes and intergovernmental revenues (governmental activities) from other functions that are intended to recover all or a significant portion of their costs through user fees and charges (business-type activities). The governmental activities of the City include general government, public safety, highways and streets, sanitation, economic development, and culture and recreation. The business-type activities of the City include water and sewer-disposal systems, automobile parking, and municipal golf courses.

The government-wide financial statements include not only the City of Birmingham itself (known as the primary government), but also the legally separate Baldwin Public Library and the Principal Shopping District, for which the City is financially accountable. Financial information for these component units is reported separately from the financial information presented for the primary government itself.

**Fund Financial Statements** - The remaining statements are fund financial statements. The City of Birmingham, like other governmental entities, uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. Fund financial statements report the City's operations in more detail than the government-wide financial statements. These statements present a short-term view and tell how taxpayer resources were spent during the year. The City's three fund financial statements include the following:

### **Management's Discussion and Analysis (Continued)**

**Governmental Funds** - Governmental funds are used to account for essentially the same functions reported as governmental activities in the government-wide financial statements. However, unlike the government-wide financial statements, the governmental funds statements tell how general government services like public safety were financed in the short term as well as what remains for future spending. Because this information does not encompass the additional long-term focus of the government-wide statements, we provide additional information at the bottom of the governmental funds statement, or on the subsequent page, that explain the relationship (or differences) between them.

**Proprietary Funds** - Services for which the City charges customers a fee are generally reported in proprietary funds. Proprietary funds, like the government-wide statements, offer short- and long-term financial information.

- In fact, the City's Enterprise Funds (one type of proprietary fund) are the same as its businesstype activities, but provide more detail and additional information, such as cash flows.
- The City also utilizes Internal Service Funds (the other kind of proprietary fund) to report
  activities that provide supplies and services to the City's other programs and activities, such as
  the City's Equipment Fund. Because these services predominantly benefit governmental rather
  than business-type functions, they have been included with governmental activities in the
  government-wide financial statements.

**Fiduciary Funds** - Fiduciary funds provide information about resources held for the benefit of parties outside the government - such as the retirement plan for the City's employees - in which the City acts solely as a trustee or agent. Fiduciary funds are not reflected in the government-wide financial statement because the resources of those funds are not available to support the City's own programs. The accounting used for fiduciary funds is similar to that used for proprietary funds.

**Notes to the Financial Statements** - The financial statements also include notes that provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements.

**Other Information** - In addition to the basic financial statements and accompanying notes, this report also presents certain required supplemental information. This information includes budgetary comparisons for the City's General Fund and Major Special Revenue Funds. It also includes combining statements for the City's nonmajor governmental funds, Internal Service Funds, and fiduciary funds. Immediately following the supplemental information is a statistical section, which provides certain information pertaining to general government revenues, expenditures, tax revenues and collections, demographic, and other statistical data.

### **Management's Discussion and Analysis (Continued)**

### Financial Analysis of the City as a Whole

**Net Assets** - As noted earlier, net assets may serve over time as a useful indicator of a government's financial position. In the case of the City of Birmingham, combined net assets increased 6.3 percent from last year to \$111 million (see Table A-1). The following table shows, in a condensed format, the net assets of the City as of June 30, 2003 and 2004:

Table A-I
City of Birmingham's Net Assets
(in millions)

	Gove	rnmental	Busi	ness-type			Total Percentage
	Act	ivities	Ac	tivities	To	otal	Change
	<u>2003</u>	<u>2004</u>	<u>2003</u>	<u>2004</u>	<u>2003</u>	<u>2004</u>	2003-2004
Current and other assets	\$31.2	\$32.5	\$28.1	\$23.9	\$ 59.3	\$ 56.4	-5.1%
Capital assets	50.2	<u>53.5</u>	<u>67.8</u>	70.3	118.0	123.8	4.9%
Total assets	81.4	86.0	95.9	94.2	177.3	180.2	2.5%
Current liabilities	4.2	4.6	6.5	5.6	10.7	10.2	-4.7%
Long-term liabilities	<u>21.1</u>	20.6	<u>41.1</u>	<u>38.4</u>	62.2	<u>59.0</u>	-5.1%
Total liabilities	25.3	25.2	47.6	44.0	72.9	69.2	-5.1%
Net assets:							
Invested in capital assets - Net of							
related debt	34.8	38.6	28.5	31.0	63.3	69.6	10.0%
Restricted	5.4	5.0	-	-	5.4	5.0	-7.4%
Unrestricted	15.9	17.2	19.8	19.2	35.7	36.4	2.0%
Total net assets	<u>\$56.1</u>	\$60.8	<u>\$48.3</u>	\$50.2	\$104.4	\$111.0	6.3%

Over 62 percent of the City's total net assets, less any related debt used to acquire those assets that are still outstanding, reflect its investment in capital. The City's net assets related to governmental activities increased \$4.7 million, or 8.4 percent, and net assets related to business-type activities increased \$1.9 million, or 3.9 percent, over the 2003 fiscal year. The City has undertaken several major capital improvement projects. The \$15.7 million park and recreation improvements (governmental activities) and the \$32 million 10-year sewer improvement and \$15 million water water-main programs (business-type activities) have resulted in these increases. The City uses capital assets to provide services to citizens; accordingly, these assets are not available for future spending.

Restricted net assets of the City totaled \$5.0 million at June 30, 2004 and decreased by 7 percent for the year. These net assets are reported in governmental activities and have limits on their use that are externally imposed by restrictions such as enabling legislation or bond covenants. These resources can only be used for the specific purposes for which they were intended, such as expenditures for major and local streets, building operations, or debt-service activities. The remaining unrestricted net assets may be used to meet the City's ongoing operations. Unrestricted net assets related to governmental activities increased by \$1.3 million or 8.2 percent.

### **Management's Discussion and Analysis (Continued)**

Changes in Net Assets - The City's combined total revenue increased \$.9 million, or 2.1 percent, from 2003 to 2004 as shown in Table A-2. The City's revenue comes from two major sources: property taxes and charges for services. Approximately half of the City's total revenue comes from property taxes (47.4 percent in 2003 and 51.5 percent in 2004). Charges for services represented 39.1 percent of the total revenue in 2003 and 37.8 percent in 2004. The balance of the revenue is derived mainly from state and federal sources.

The City's combined total expenses increased \$1.8 million, or 5.2 percent, from 2003 to 2004. The City's expenses cover a wide range of services, with public safety and public works representing approximately 40 percent of total expenses. For both fiscal years, the City had revenue in excess of expenses for both governmental and business-type activities.

Table A-2 below and the narrative that follows consider the operations of governmental and business-type activities separately.

Table A-2
Changes in City of Birmingham's Net Assets
(in millions)

	Governmental Activities			ess-type ivities	7	otal	Total Percentage Change 2003-2004		
	2003	2004	2003 2004		2003	2004			
Revenues									
Program revenue:									
Charges for services	\$ 4.6	\$ 4.6	\$11.8	\$11.6	\$ 16.4	\$ 16.2	-1.2%		
Operating grants and contributions	1.3	.3	-	-	1.3	.3	-76.9%		
Capital grants and contributions General revenue:	1.5	.6	.2	.l	1.7	.7	-58.8%		
Property taxes	15.9	18.9	4.0	3.2	19.9	22.1	11.1%		
State-shared revenue	2.0	3.0	-	-	2.0	3.0	50.0%		
Unrestricted investment earnings	.4	.4	.3	.2	.7	.6	-14.3%		
Total revenue	25.7	27.8	16.3	15.1	42.0	42.9	2.1%		
Program Expenses									
General government	3.0	4.2	-	-	3.0	4.2	40.0%		
Public safety	9.3	9.6	-	-	9.3	9.6	3.2%		
Public works	5.0	5. <del>4</del>	-	-	5.0	5.4	8.0%		
Community and economic development	1.4	1.6	-	-	1.4	1.6	14.3%		
Recreation and culture	1.2	1.4	-	-	1.2	1.4	16.7%		
Interest on long-term debt	.7	.9	-	-	.7	.9	28.6%		
Water and sewer	-	-	9.8	9.0	9.8	9.0	-8.2%		
Parking	-	-	3.1	3.2	3.1	3.2	3.2%		
Golf Courses	-	-	1.0	1.0	1.0	1.0	-		
Total expenses	20.6	23.1	13.9	13.2	34.5	36.3	5.2%		
Revenue in excess of expenses									
before transfers	5.1	4.7	2.4	1.9	7.5	6.6	-12.0%		
Transfers	.1	-	1	-	-	-	-		
Increase in net assets	5.2	4.7	2.3	1.9	7.5	6.6	-12.0%		
Net assets, beginning of year	<u>50.9</u>	<u>56.1</u>	<u>46.0</u>	<u>48.3</u>	<u>96.9</u>	104.4	7.7%		
Net assets, end of year	<u>\$56.1</u>	<u>\$60.8</u>	<u>\$48.3</u>	<u>\$50.2</u>	<u>\$104.4</u>	<u>\$111.0</u>	6.3%		

### **Management's Discussion and Analysis (Continued)**

**Governmental Activities** - Total revenue for governmental activities increased \$2.1 million, or 8.2 percent. The increase is the result of an increase in property taxes of \$3 million. The increase in property taxes is attributable to restoration improvements for the Quarton Lake Dam (\$1.1 million), debt-service on the 2002 parks and recreation bond issue (\$.9 million), and an increase in solid waste disposal costs (\$.2 million). The remaining increase in property taxes is the result of property value growth within the community. The increase of \$1 million in state-shared revenue is the result of a change in classification for state gas and weight tax revenue. In 2003, this revenue source was recorded in "operating grants and contributions." The decrease of \$.9 million in capital grants and contributions is the result of a one-time federal grant for dredging at Quarton Lake.

Total expenses increased \$2.5 million, or 12.1 percent. Most of the increase in expenses was in general government which increased \$1.2 million, or 40.0 percent. The increase was the result of an increase in legal costs of \$.2 million from 2003 and a \$.8 million payment from the sewage disposal system for sewage back-up claims from previous years. This payment was netted against general government expenses in 2003, causing expenses in that year to be lower than they would have been otherwise. Public works increased \$.4 million, or 8.0 percent. The increase is attributable to higher refuse disposal costs and depreciation. Depreciation costs rose as a result of \$2.4 million in street and sidewalks improvements in the current year.

**Business-type Activities** - Total revenue for business-type activities decreased \$1.2 million, or 7.8 percent. Most of the decrease was the result of lower property tax revenue (\$.8 million). The decrease in property tax revenue is the result of shifting property taxes collected for the watermain improvement program in 2004 to the Quarton Lake Dam restoration project. This was a one-time revenue shift in order to avoid property tax increases for this improvement.

Total expenses for business-type activities decreased \$.7 million, or 5.0 percent. The decrease in expenses is attributable to water and sewer operations. The decrease in expenses is attributable to the payment in 2003 of \$.8 million for previous years' sewage back-up claims. This had the effect of increasing expenses in 2003 higher than they would have been otherwise.

### Financial Analysis of the City's Funds

**Governmental Funds** - The analysis of the City's major funds begins on page 15, following the government-wide financial statements. The fund financial statements provide detailed information about the most significant funds, not the City as a whole. As noted earlier, the City of Birmingham uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements as well as to show accountability for certain activities, such as special property tax millages. The City has 10 governmental funds, categorized into four fund types. Based on criteria set forth by the Governmental Accounting Standards Board, the City's major funds for fiscal year 2003-2004 include the General Fund, Major Streets Fund, Local Streets Funds, and the Capital Projects Fund.

### **Management's Discussion and Analysis (Continued)**

As of June 30, 2004, the governmental funds of the City of Birmingham reported a combined fund balance of \$20.7 million, the same as the prior year. Of this amount, \$5.3 million represents unreserved fund balance in the General Fund, which may be used to meet the City's ongoing obligations to citizens and creditors, without legal restriction.

**Proprietary Funds** - In addition to governmental funds, the City uses proprietary funds, which provide similar types of information as that contained in the government-wide financial statements, but in more detail. The Water and Sewage Disposal Funds, Automobile Parking System Fund, Municipal Golf Courses Fund, and Internal Service Funds make up the City's proprietary funds.

Unrestricted net assets for the Water and Sewage Disposal Funds, Automobile Parking System Fund, and Municipal Golf Courses Fund decreased \$.5 million, or 2.5 percent, primarily as a result of operating losses in the Water and Sewerage Disposal Funds. These two funds had losses due to lower than expected consumption as a result of higher than normal rainfall in the spring and early summer. Unrestricted net assets of the Automobile Parking System Fund decreased \$.4 million, or 9.3 percent, to \$3.9 million. The decrease was the result of capital improvements made to the parking decks throughout the City.

### **General Fund Budgetary Highlights**

Actual revenues for the year ended June 30, 2004 exceeded the amended budget by \$414,715, or 1.8 percent. This was primarily attributable to building activity performing better than expected, an increase in cable franchise revenues, and state-shared revenue receipts being better than anticipated. City departments overall stayed below budget, resulting in total expenditures lower than budget by \$791,074. The additional revenues received, combined with better than expected performance by departments, resulted in an increase to the General Fund's fund balance of \$1,205,789.

Differences between original budgeted expenditures and the final amended budget were minimal. Significant budget changes to revenues included a reduction of \$260,000 to fines and forfeitures as a result of anticipated lower revenue from the 48<sup>th</sup> District Court, resulting from a declining caseload arising from the City. The interest and rent budget was reduced by \$250,000 as a result of lower than anticipated earnings on the City's investments. In addition, the other revenue category budget was reduced by \$271,570 as a result of an improvement project being delayed, which is to be reimbursed by a builder.

### **Capital Asset and Debt Administration**

### **Capital Assets**

The City of Birmingham had a total of \$123.8 million invested in capital assets (net of accumulated depreciation) at the end of the fiscal year (see table A-3). This was a net increase of 4.8 percent over last year. The City's investment in capital assets includes land, buildings, water and sewer lines, roads, highways and bridges, park facilities, and machinery and equipment.

### **Management's Discussion and Analysis (Continued)**

Table A-3
City of Birmingham Capital Assets
(net of depreciation - in millions)

	Governmental Activities			ess-type vities	To	Total Percentage Change	
	<u>2003</u>	<u>2004</u>	<u>2003</u>	<u>2004</u>	<u>2003</u>	<u>2004</u>	2003-2004
Land	7.6	7.6	1.6	1.6	9.2	9.2	-
Buildings and improvements	19.6	20.4	18.2	18.0	37.8	38.4	1.6%
Equipment .	3.4	3.0	.4	.3	3.8	3.3	-13.2%
Infrastructure	16.9	18.5	40.3	42.8	57.2	61.3	7.2%
Construction in progress	<u>2.8</u>	<u>4.0</u>	<u>7.3</u>	<u>7.6</u>	10.1	11.6	14.9%
Total	50.3	53.5	67.8	70.3	118.1	123.8	4.8%

Governmental capital assets increased \$3.2 million, or 6.4 percent, over last year. Most of the increase (\$1.7 million) is the result of park and recreation improvements as a result of a \$15.7 million bond issue. The other portion of the increase is road improvements (\$1.6 million). Business-type capital assets increased \$2.5 million, or 3.7 percent, over last year. Major capital additions include \$2.5 million in sewer improvements and \$1.0 million in watermain improvements.

**Long-term Debt** - The City's total indebtedness as of June 30, 2004 is \$61.8 million. Of this amount, \$35.7 million is general obligation bonds, which is an amount considerably below the debt limit of \$245.4 million. In addition, the City has contractual obligations totaling \$26.2 million. This amount represents the City's portion of Oakland County bonds related to three CSO abatement projects, the George W. Kuhn retention/treatment facility, and the North Arm Project.

During the year, the City also refinanced some of its existing debt to take advantage of favorable interest rates. The refinancing is expected to decrease future debt service payments by approximately \$.9 million.

The City of Birmingham maintains a "AAA" rating from Standard & Poor's and Fitch and an "Aa1" rating from Moody's for general obligation debt. Additional information on the City's long-term debt can be found in Note 6 on pages 44 and 45 of this report.

### **Economic Factors and Next Year's Budgets and Rates**

Revenue constraints with increased costs combined to present a challenge in developing the fiscal year 2004-2005 budget. The weak economy had lasted longer than anyone expected and the State had not recovered from three years of weak performance. On the revenue side, a slow state economy was anticipated to result in further decreases in state-shared revenues (the City's third largest revenue source) with continued low investment income expected. On the expenditure side, costs were anticipated to continue to escalate for health care costs.

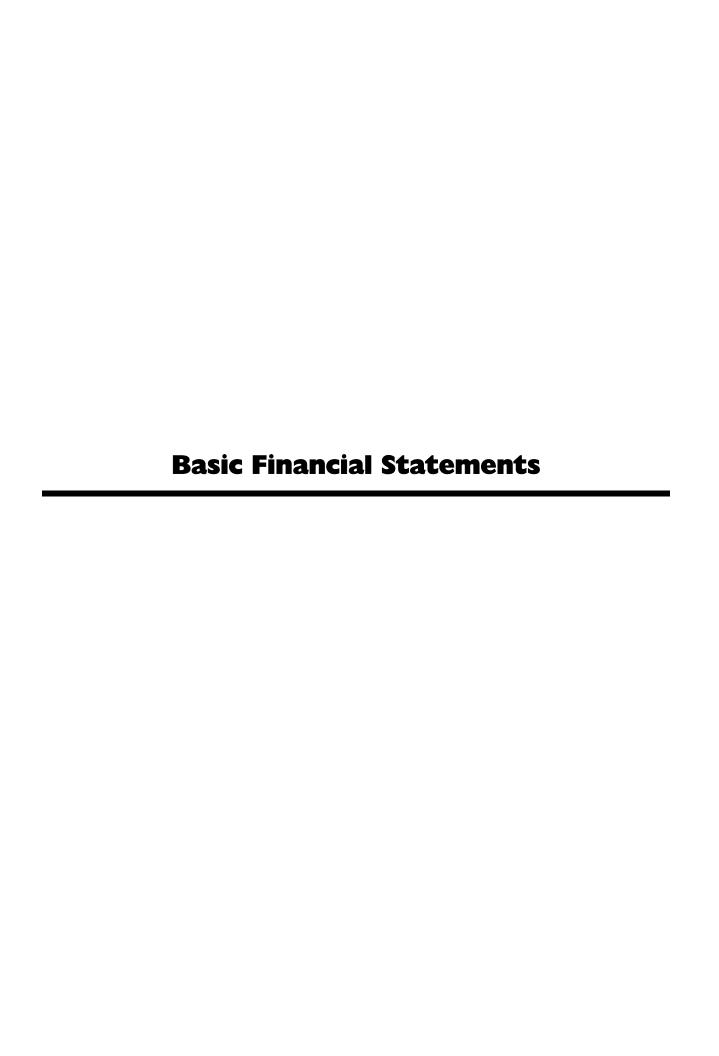
These negative economic factors were offset by expected strong building activity, which correlates to the continued increase in property tax revenue as a result of the increase in the property tax base.

### **Management's Discussion and Analysis (Continued)**

During the fiscal year, the fund balance in the General Fund increased by \$1.2 million to \$6.3 million. The increase offset the prior two fiscal years' decline. Also, \$41,100 has been designated for subsequent year's expenditures. Fund balance will continue to be maintained at a minimum of 10 percent of the current year's expenditures established to provide for unforeseen emergencies. The approved total millage levy of 15.4270 mills, which includes the City's operating, refuse, library, and debt service levies, represents a decrease from the prior year's levy of 15.5738 mills. General Fund property tax revenue is estimated at \$16.8 million for 2004-2005.

### **Request for Information**

This financial report is designed to provide a general overview of the City of Birmingham's finances to the City's citizens, customers, investors, creditors, and others who are interested in the City's finances. Questions concerning any of the information provided in this report or requests for additional financial information should be addressed to the City of Birmingham's finance department, P.O. Box 3001, Birmingham, MI 48012.



### Statement of Net Assets June 30, 2004

		Pi						
	Governmental			usiness-type			C	omponent
	Activities			Activities		Total		Units
Assets								
Cash and investments (Note 4)	\$	24,308,431	\$	19,488,979	\$	43,797,410	\$	1,884,100
Receivables - Net:	Ψ	2 1,300, 13 1	Ψ	17, 100,777	Ψ	13,777,110	Ψ	1,001,100
Customers		337,798		2,266,624		2,604,422		_
Special assessments		561,589		146,384		707,973		94,505
Delinquent personal property taxes		64,679		-		64,679		-
Inventories		71,441		7,059		78,500		_
Prepaid costs and other assets		293,228		180,902		474,130		57,666
Due from other governmental units		1,119,693		-		1,119,693		44,085
Restricted assets (Note 7)		5,336,057		1,886,934		7,222,991		805,804
Capital assets - Net (Note 5):		3,330,037		1,000,751		,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,		005,001
Assets subject to depreciation		41,946,308		61,130,309		103,076,617		2,740,744
Assets not subject to depreciation		11,629,620		9,152,761		20,782,381		95,500
Investment in joint venture - 48th District		, 0 2 7 , 0 2 0		7,102,701		20,7 02,001		75,555
Court (Note 12)		398,181		_		398,181		_
Other		-		_		-		_
					_			
Total assets		86,067,025		94,259,952		180,326,977		5,722,404
Liabilities								
Accounts payable		2,110,477		1,828,775		3,939,252		95,467
Due to other governmental units		26,250		59,474		85,724		, -
Accrued and other liabilities		1,078,864		951,722		2,030,586		158,209
Deferred revenue		49,792		, -		49,792		, <u>-</u>
Provision for uninsured losses and liabilities		,				,		
(Note 9)		124,943		_		124,943		_
Noncurrent liabilities (Note 6):		,				,		
Due within one year		1,265,957		2,812,310		4,078,267		_
Due in more than one year		20,591,799		38,392,490		58,984,289		_
,				, ,				
Total liabilities		25,248,082	_	44,044,771	_	69,292,853	_	253,676
Net Assets								
Invested in capital assets - Net of related debt		38,281,985		30,993,052		69,275,037		2,836,244
Restricted:								
Major and Local Streets		3,269,800		-		3,269,800		-
Solid waste		857,571		-		857,571		-
Debt service		109,710		-		109,710		-
Law and drug enforcement		120,833		-		120,833		-
Construction code activities		630,725		-		630,725		_
Other		9,970		-		9,970		805,804
Unrestricted	_	17,538,349	_	19,222,129		36,760,478	_	1,826,680
Total net assets	\$	60,818,943	<u>\$</u>	50,215,181	<u>\$</u>	111,034,124	<u>\$</u>	5,468,728

			Program Revenues						
			Operating Capital G						
			(	Charges for	(	Grants and	and		
		Expenses		Services	C	ontributions	Co	ntributions	
		·							
Functions/Programs									
Primary government:									
Governmental activities:									
General government	\$	4,274,062	\$	166,262	\$	_	\$	_	
Public safety		9,551,684		1,387,850		166,828		-	
Public works		5,415,066		616,455		1,205,840		392,023	
Community and economic development		1,570,097		1,597,551		53,525		-	
Recreation and culture		1,447,417		838,634		27,351		233,959	
Interest on long-term debt		871,144		=		10,462			
Total governmental activities		23,129,470		4,606,752		1,464,006		625,982	
Business-type activities:									
Water and sewer		9,047,703		6,927,714		-		64,014	
Automobile parking		3,204,165		3,608,526		-			
Golf courses		974,624	_	1,075,422		<del>-</del> _		<u> </u>	
Total primary government	\$	36,355,962	<u>\$</u>	16,218,414	\$	1,464,006	<u>\$</u>	689,996	
Component units:									
Baldwin Public Library	\$	3,278,080	\$	728,170	\$	_	\$	=	
Principal shopping district	т	881,222	_	741,437		216,313	т		
Total component units	<u>\$</u>	4,159,302	<u>\$</u>	1,469,607	<u>\$</u>	216,313	<u>\$</u>		

General revenues:

Property taxes

State-shared revenues

Unrestricted investment earnings

Miscellaneous

**Transfers** 

Total general revenues and transfers

**Change in Net Assets** 

Net Assets - Beginning of year

Net Assets - End of year

# **Statement of Activities Year Ended June 30, 2004**

Р	rimary Governme	ent	
Governmental	Business-type		Component
Activities	Activities	Total	Units
\$ (4,107,800)	\$ -	\$ (4,107,800)	\$ -
(7,997,006)	-	(7,997,006)	-
(3,200,748)	-	(3,200,748)	-
80,979	-	80,979	-
(347,473)	-	(347,473)	-
(860,682)		(860,682)	
(16,432,730)	-	(16,432,730)	-
-	(2,055,975)	(2,055,975)	-
-	404,361	404,361	-
	100,798	100,798	
(16,432,730)	(1,550,816)	(17,983,546)	-
<u>-</u>	<u>-</u>	<u>-</u>	(2,549,910) <u>76,528</u>
-	-	-	(2,473,382)

3,209,429

210,800

21,876

3,442,105

1,891,289

48,323,892

22,123,661

1,822,737

24,556,852

6,573,306

104,460,818

607,659

2,795

18,914,232

1,822,737

396,859

2,795

(21,876)

21,114,747

4,682,017

56,136,926

Net (Expense) Revenue and Changes in Net Assets

2,499,802

2,671,004

197,622

5,271,106

84,872

86,330

### Governmental Funds Balance Sheet June 30, 2004

								Other		
								Nonmajor		Total
	General		Major		Local	Capital Projects	G	overnmental	G	overnmental
	Fund		Streets Fund	S	treets Fund	Fund		Funds	_	Funds
Assets										
Cash and investments	\$ 6,806,6	66	\$ 2,623,063	\$	809,958	\$ 5,319,158	\$	1,235,554	\$	16,794,399
Receivables - Net:										
Customers	598,4	45	141		11,369	61,472		629		672,056
Special assessments	25,1	43	-		470,098	66,348		-		561,589
Delinquent personal property taxes	205,2	99	-		-	-		-		205,299
Prepaid items and other assets	100,1	88	-		-	-		-		100,188
Due from other governmental units	774,2	286	144,188		60,631	98,248		42,340		1,119,693
Restricted assets (Note 7)		-	-		-	5,292,904		-		5,292,904
Inventories			50,981		20,392					71,373
Total assets	\$ 8,510,0	27	\$ 2,818,373	\$	1,372,448	\$ 10,838,130	\$	1,278,523	\$	24,817,501
Liabilities and Fund Balances										
Liabilities										
Accounts payable	\$ 773,0	03	\$ 280,772	\$	119,952	\$ 700,294	\$	136,339	\$	2,010,360
Due to other funds		_	19,545	·	-	6,705		-	·	26,250
Accrued and other liabilities	664,4	98	5,646		13,495	-		44,100		727,739
Deferred revenue	785, 1	34	141		481,470	127,820				1,394,565
Total liabilities	2,222,6	35	306,104		614,917	834,819		180,439		4,158,914
Fund Balances										
Reserved for:										
Encumbrances	263,4	63	839,946		230,815	873,554		-		2,207,778
Law and drug enforcement programs		_	_		-	-		120,833		120,833
Construction code activities	630,7	25	_		-	-		_		630,725
Prepaids and inventory	98,5	87	50,981		20,392	-		-		169,960
Highway and street projects		-	1,621,342		506,324	-		-		2,127,666
Facility and park improvement										
projects		-	_		-	5,292,904		-		5,292,904
Debt service		_	_		-	-		109,710		109,710
Unreserved - Reported in:										
General Fund	5,294,6	17	_		-	-		-		5,294,617
Special Revenue Funds		-	_		-	-		867,541		867,541
Capital Projects Funds		_	_		-	798,929		-		798,929
Designated (Note 8)				_	-	3,037,924	_			3,037,924
Total fund balances	6,287,3	92	2,512,269	_	757,531	10,003,311	_	1,098,084	_	20,658,587
Total liabilities and										
fund balances	\$ 8,510,0	27	\$ 2,818,373	\$	1,372,448	\$ 10,838,130	\$	1,278,523	<u>\$</u>	24,817,501

### Governmental Funds Reconciliation of Fund Balances to the Statement of Net Assets June 30, 2004

Fund Balance - Total Governmental Funds	\$ 20,658,587
Amounts reported for governmental activities in the statement of net assets are different because:	
Capital assets used in governmental activities are not financial resources and are not reported in the governmental	
funds	53,575,928
Allowance for uncollectible personal property taxes	(140,620)
Special assessment, parking fines, and other miscellaneous receivables are expected to be collected over several years and are not available to pay for current	
year expenditures	1,249,008
Equity interest in 48th District Court is not reported in governmental funds	398,181
Long-term liabilities are not due and payable in the current period and are not reported in the funds, including related	
accrued interest	(22,026,803)
Internal Service Funds are included as part of governmental	
activities, net of amounts included above as capital assets	 7,104,662
Net Assets - Governmental Activities	\$ 60,818,943

### Governmental Funds Statement of Revenue, Expenditures, and Changes in Fund Balances Year Ended June 30, 2004

	General Fund	Major Streets Fund	Local Streets Fund	Capital Projects Fund	Other Nonmajor Governmental Funds	Total Governmental Funds
Revenues						
Property taxes and special assessments	\$ 16,113,980	\$ 6,952	\$ 215,529	\$ 6,869	\$ 2,967,766	\$ 19,311,096
Licenses and permits	1,788,000	=	=	-	-	1,788,000
Federal grants	32,854	-	-	181,429	143,874	358,157
State sources	1,890,146	849,083	356,757	60,932	781	3,157,699
Charges for services	2,205,991	88,678	8,374	-	138,172	2,441,215
Fines and forfeitures	1,268,379	-	-	-	-	1,268,379
Use of money and property	174,808	30,470	27,832	108,332	18,755	360,197
Other	112,828		21,980	201,260	10,616	346,684
Total revenues	23,586,986	975,183	630,472	558,822	3,279,964	29,031,427
Expenditures						
Current:						
General government	4,781,522	-	-	-	-	4,781,522
Public safety	8,997,239	-	-	-	1,769	8,999,008
Public works	3,406,619	-	-	-	-	3,406,619
Highway and streets	-	1,071,106	1,197,830	-	-	2,268,936
Community and economic development	1,587,838	-	-	-	60,625	1,648,463
Solid waste disposal	-	-	-	-	1,519,664	1,519,664
Contributions	681,247	-	-	-	-	681,247
Capital outlay	-	859,313	1,004,370	2,317,285	-	4,180,968
Debt service					1,464,514	1,464,514
Total expenditures	19,454,465	1,930,419	2,202,200	2,317,285	3,046,572	28,950,941
Excess of Revenues Over (Under)						
Expenditures	4,132,521	(955,236)	(1,571,728)	(1,758,463)	233,392	80,486
Other Financing Sources (Uses)						
Transfers in	60,319	625,500	1,355,546	1,150,587	78,943	3,270,895
Transfers out	(2,967,963)	(205,546)	-	(68,943)	(50,319)	(3,292,771)
Bond issuance	· -		=	5,130,000	· -	5,130,000
Payments to bond escrow agent				(5,200,000)		(5,200,000)
T . I . I . 6						
Total other financing sources (uses)	(2,907,644)	419,954	1,355,546	1,011,644	28,624	(91,876)
Net Change in Fund Balance	1,224,877	(535,282)	(216,182)	(746,819)	262,016	(11,390)
Fund Balances - Beginning of year	5,062,515	3,047,551	973,713	10,750,130	836,068	20,669,977
Fund Balances - End of year	\$ 6,287,392	\$ 2,512,269	\$ 757,531	\$ 10,003,311	\$ 1,098,084	\$ 20,658,587

### Governmental Funds Reconciliation of the Statement of Revenue, Expenditures, and Changes in Fund Balances of Governmental Funds to the Statement of Activities Year Ended June 30, 2004

Net Change in Fund Balances - Total Governmental Funds	\$ (11,390)
Amounts reported for governmental activities in the statement of activities are different because:	
Governmental funds report capital outlays as expenditures; in the statement of activities, these costs are allocated over their estimated useful lives as depreciation	3,451,084
Special assessment revenues are recorded in the statement of activities when the assessment is set; they are not reported in the funds until collected or collectible within 60 days	
of year end	180,827
Accrued interest on long-term liabilities	43,361
Bond issuance is not reported as financing sources on the statement of activities	(5,268,949)
Payments to bond escrow agent and bond principal are expenditures in the governmental funds, but not in the statement of activities (where it reduces long-term debt)	5,749,995
Increase in accumulated employee sick and vacation pay, as well as estimated general liability claims, are recorded when earned in the statement of activities	(75,047)
Governmental funds report proceeds from sale; in the statement of activities, only the respective gain or loss is recognized	(37,306)
Internal Service Funds are also included as governmental activities	 649,442
Change in Net Assets of Governmental Activities	\$ 4,682,017

### Proprietary Funds Statement of Net Assets June 30, 2004

				Golf Courses		
				(Other		Internal
	Water Supply	Sewage Disposal	Automobile	Nonmajor		Service
	System Receiving	System	Parking System	Enterprise Fund)	Total	Funds
Assets						
Current assets:						
Cash and investments	\$ 5,750,312	\$ 9,208,338	\$ 4,268,218	\$ 262,111	\$ 19,488,979	\$ 7,514,032
Receivables - Net - Customers	840,336	1,474,546	96,842	1,284	2,413,008	925
Inventories		<del>-</del>	7,059		7,059	68
Total current assets	6,590,648	10,682,884	4,372,119	263,395	21,909,046	7,515,025
Noncurrent assets:						
Other assets	115	61,413	118,421	953	180,902	112,726
Restricted assets (Note 7)	-	1,886,934	-	-	1,886,934	43,153
Capital assets (Note 5)	9,404,060	40,850,929	18,612,589	1,415,492	70,283,070	2,698,580
Total noncurrent assets	9,404,175	42,799,276	18,731,010	1,416,445	72,350,906	2,854,459
Total assets	15,994,823	53,482,160	23,103,129	1,679,840	94,259,952	10,369,484
Liabilities						
Current liabilities:						
Accounts payable	424,357	1,115,722	265,697	22,999	1,828,775	57,778
Due to other fund	-	47,840	11,634	-	59,474	-
Provision for uninsured losses and						
liabilities (Note 9)	-	-	-	-	-	124,943
Accrued and other liabilities	132,766	493,133	299,054	26,769	951,722	383,521
Current portion of long-term debt and						
compensated absences (Note 6)	8,907	1,671,135	1,129,030	3,238	2,812,310	
Total current liabilities	566,030	3,327,830	1,705,415	53,006	5,652,281	566,242
Noncurrent liabilities:						
Provision for compensated absences	1,825	-	9,006	842	11,673	-
Long-term debt - Net of current						
portion (Note 6)		35,580,817	2,800,000		38,380,817	
Total noncurrent liabilities	1,825	35,580,817	2,809,006	842	38,392,490	
Total liabilities	567,855	38,908,647	4,514,421	53,848	44,044,771	566,242
Net Assets						
Investment in capital assets - Net of						
related debt	9,404,060	5,485,911	14,683,559	1,415,492	30,989,022	2,698,580
Unrestricted	6,022,908	9,087,602	3,905,149	210,500	19,226,159	7,104,662
Total net assets	\$ 15,426,968	\$ 14,573,513	\$ 18,588,708	\$ 1,625,992	\$ 50,215,181	\$ 9,803,242

## Proprietary Funds Statement of Revenues, Expenses, and Changes in Net Assets Year Ended June 30, 2004

	Water Supply System Receiving	Sewage Disposal System	Automobile Parking System	Golf Courses (Other Nonmajor Enterprise Fund)	Total	Internal Service Funds
Operating Revenues						
Sale of water	\$ 2,642,535	•	\$ -	\$ -	\$ 2,642,535	\$ -
Sewage disposal charges	-	4,312,115	-	-	4,312,115	-
Golf course fees and charges	-	-	-	1,075,422	1,075,422	-
Charges for services	-	-	-	-	-	5,316,943
Automobile parking system fees and						
charges	<del></del>		3,608,526		3,608,526	<del>-</del>
Total operating revenues	2,642,535	4,312,115	3,608,526	1,075,422	11,638,598	5,316,943
Operating Expenses						
Cost of water produced/purchased	1,203,988	-	-	-	1,203,988	-
Cost of sewage treatment	-	2,733,009	-	-	2,733,009	-
Operation and maintenance	1,207,599	599,011	2,062,648	670,219	4,539,477	1,171,761
General and administrative	101,953	261,910	139,313	268,899	772,075	2,818,420
Depreciation and amortization (Note 5)	361,642	970,008	859,162	35,506	2,226,318	779,778
Total operating expenses	2,875,182	4,563,938	3,061,123	974,624	11,474,867	4,769,959
Operating Income (Loss)	(232,647)	(251,823)	547,403	100,798	163,731	546,984
Nonoperating Revenue (Expenses)						
Investment income	66,475	122,041	43,334	8,658	240,508	76,466
Interest expense	-	(1,608,583)	(143,042)	-	(1,751,625)	-
Loss on disposal of assets	-	-	-	-	-	(23,494)
Property taxes	45,776	3,171,023			3,216,799	
Total nonoperating revenue						
(expenses)	112,251	1,684,481	(99,708)	8,658	1,705,682	52,972
Income (Loss) - Before contributions						
and transfers	(120,396)	1,432,658	447,695	109,456	1,869,413	599,956
Capital Contributions	-	-	-	-	-	49,492
Transfers from (to) Other Funds			41,876	(20,000)	21,876	
Change in Net Assets	(120,396)	1,432,658	489,571	89,456	1,891,289	649,448
Net Assets - Beginning of year	15,547,364	13,140,855	18,099,137	1,536,536	48,323,892	9,153,794
Net Assets - End of year	\$ 15,426,968	\$ 14,573,513	\$ 18,588,708	<b>\$ 1,625,992</b>	\$ 50,215,181	\$ 9,803,242

## Proprietary Fund Statement of Cash Flows Year Ended June 30, 2004

							G	olf Courses					
								(Other					
	V	ater Supply					ı	Nonmajor				Internal	
	System			wage Disposal	l Automobile			nterprise				Service	
		Receiving		System	Pa	rking System		Fund)		Total		Funds	
Cash Flows from Operating Activities													
Receipts from customers	\$	2,647,455	\$	4,571,992	\$	3,538,645	\$	1,074,138	\$	11,832,230	\$	5,295,539	
Payments to suppliers		(1,901,898)		(3,978,166)		(2,199,940)		(391,224)		(8,471,228)		(3,650,422)	
Payments to employees	_	(724,999)	_	(346,291)	_	(227,982)	_	(561,993)	_	(1,861,265)	_	(631,922)	
Net cash provided by													
operating activities		20,558		247,535		1,110,723		120,921		1,499,737		1,013,195	
Cash Flows from Noncapital Financing													
Activities - Operating transfers to/from													
other funds		-		-		41,876		(20,000)		21,876		-	
Cash Flows from Capital and Related													
Financing Activities													
Contributed capital		-		-		-		-		-		49,492	
Issuance of debt		-		1,256,199		3,925,000		-		5,181,199		-	
Principal and interest paid on capital debt		-		(4,427,222)		(5,076,749)		-		(9,503,971)		-	
Purchase of capital assets		(1,242,692)		(2,750,923)		(666,862)		(3,997)		(4,664,474)		(694,986)	
Proceeds from sale of capital assets		-		-		-		-		-		76,642	
Property taxes		45,776		3,171,023	_		_		_	3,216,799			
Net cash used in capital and													
related financing activities		(1,196,916)		(2,750,923)		(1,818,611)		(3,997)		(5,770,447)		(568,852)	
Cash Flows from Investing Activities - Interest													
received on investments		66,919		122,041		43,334		8,658		240,952		76,466	
	-					,			_		_	,	
Net Increase (Decrease) in Cash and													
Cash Equivalents		(1,109,439)		(2,381,347)		(622,678)		105,582		(4,007,882)		520,809	
Cash and Cash Equivalents - Beginning of year	_	6,859,751	_	8,931,356	_	4,890,896	_	156,529	_	20,838,532		7,036,376	
Cash and Cash Equivalents - End of year	<u>\$</u>	5,750,312	\$	6,550,009	\$	4,268,218	\$	262,111	\$	16,830,650	\$	7,557,185	
Balance Sheet Classification of Cash and													
Cash Equivalents													
Cash and investments	\$	5,750,312	\$	9,208,338	\$	4,268,218	\$	262,111	\$	19,488,979	\$	7,514,032	
Restricted investments (Note 4)		-		1,886,934		-		-		1,886,934		43,153	
Less amounts classified as investments													
(Note I)	_		_	(4,545,263)	_		_		_	(4,545,263)	_		
Total cash and cash equivalents	\$	5,750,312	\$	6,550,009	\$	4,268,218	\$	262,111	\$	16,830,650	\$	7,557,185	

# Proprietary Fund Statement of Cash Flows (Continued) Year Ended June 30, 2004

							Go	olf Courses				
								(Other				
	W	ater Supply					١	lonmajor				Internal
		System	Sev	vage Disposal	A	Automobile	Е	nterprise				Service
		Receiving		System	Pa	rking System		Fund)		Total		Funds
Reconciliation of Operating Income (Loss) to												
Net Cash from Operating Activities												
Operating income (loss)	\$	(232,647)	\$	(251,823)	\$	547, <del>4</del> 03	\$	100,798	\$	163,731	\$	546,984
Adjustments to reconcile operating income												
(loss) to net cash from operating												
activities:												
Depreciation and amortization		361,642		970,008		859,162		35,506		2,226,318		779,778
Changes in assets and liabilities:												
Receivables		4,920		149,162		(69,881)		(1,284)		82,917		(925)
Other assets		(1)		(56,819)		(7,799)		(953)		(65,572)		(30,114)
Due from other governmental units		-		110,715		-		-		110,715		-
Inventory		-		-		(64)		-		(64)		24,196
Accounts payable		(133,073)		(541,472)		(202,250)		(16,959)		(893,754)		(306,724)
Due to other funds		-		47,840		11,634		-		59,474		-
Accrued and other liabilities		19,717		(180,076)	_	(27,482)		3,813	_	(184,028)	_	
Net cash provided by												
operating activities	\$	20,558	\$	247,535	\$	1,110,723	\$	120,921	\$	1,499,737	\$	1,013,195

**Noncash Investing, Capital, and Related Financing Activities** - During the year, the General Fund and Capital Projects Fund paid \$49,492 for equipment and contributed it to the Equipment Fund.

# Fiduciary Fund Statement of Fiduciary Net Assets June 30, 2004

	Pension and						
	Oth	ner Employee					
		Benefits	Agency Fund				
Assets							
Cash and cash equivalents	\$	2,031,272	\$	1,767,073			
Investments:							
U.S. government securities		13,069,946		-			
Stocks		63,206,641		-			
Bonds		17,076,011		-			
Receivables - Accrued interest		464,824		4,101			
Due from other funds		-		85,724			
Other assets		53,846					
Total assets		95,902,540	<u>\$</u>	1,856,898			
Liabilities							
Accounts payable		162,505	\$	39,463			
Accrued and other liabilities				1,817,435			
Total liabilities		162,505	\$	1,856,898			
Net Assets - Held in trust for pension and other							
employee benefits	<u>\$</u>	95,740,035					

# Fiduciary Funds Statement of Changes in Fiduciary Net Assets Year Ended June 30, 2004

	Pension and
	Other Employee
	Benefits
Additions	
Investment income:	
Interest and dividends	\$ 2,816,697
Net increase in fair value of investments	8,182,390
Less investment expenses	(526,393)
Net investment income	10,472,694
Contributions:	
Employer	1,471,223
Employee	689,425
Total contributions	2,160,648
Other revenue	87,168
Total additions	12,720,510
Deductions	
Benefit payments	3,914,835
Refunds of contributions	423,146
Administrative expenses and other	163,574
Total deductions	4,501,555
Net Increase	8,218,955
Net Assets Held in Trust for Pension and Other Employee Benefits	
Beginning of year	87,521,080
End of year	\$ 95,740,035

# Component Units Statement of Net Assets June 30, 2004

	Baldwin Public Library		Principal Shopping District	Totals
Assets				
Cash and investments	\$	1,348,924	\$ 535,176	\$ 1,884,100
Receivables		-	94,505	94,505
Due from other governmental units		44,085	-	44,085
Capital assets		2,832,808	3,436	2,836,244
Restricted assets		805,804	-	805,804
Other			 57,666	 57,666
Total assets		5,031,621	690,783	5,722,404
Liabilities				
Accounts payable		70,856	24,611	95,467
Accrued and other liabilities		146,501	 11,708	 158,209
Total liabilities		217,357	 36,319	 253,676
Net Assets				
Investment in capital assets - Net				
of related debt		2,832,808	3,436	2,836,244
Unrestricted		1,175,652	651,028	1,826,680
Restricted		805,804	 	 805,804
Total net assets	\$	4,814,264	\$ 654,464	\$ 5,468,728

		Program Revenues					
			Operating				
		Charges for	Grants and				
	Expenses	Contributions					
<b>Baldwin Public Library</b> - Culture and recreation	\$ 3,278,080	\$ 728,170	\$ -				
Principal Shopping District - Community development	881,222	741,437	216,313				
Total governmental activities	\$ 4,159,302	<b>\$ 1,469,607</b>	\$ 216,313				

General revenues:

Taxes

State sources

Use of money and property

Total general revenues

**Increase in Net Assets** 

Net Assets - Beginning of year

Net Assets - End of year

## Component Units Statement of Activities June 30, 2004

# Net (Expense) Revenue and Changes in Net Assets

	Baldwin	langes in river	Assets	
	Public	Principal		
	Library	Shopping Dist	rict	Total
\$	(2,549,910)	\$	- \$	(2,549,910)
		76,5	28	76,528
	(2,549,910)	76,5	28	(2,473,382)
	2,499,802 84,872 81,046	5,2	- - !84	2,499,802 84,872 86,330
	2,665,720	5,2	<u></u>	2,671,004
	115,810	81,8	312	197,622
_	4,698,454	572,6	52	5,271,106
\$	4,814,264	\$ 654,4	<u>64</u> \$	5,468,728

### Notes to Financial Statements June 30, 2004

### **Note I - Summary of Significant Accounting Policies**

The accounting policies of the City of Birmingham (the "City") conform to accounting principles generally accepted in the United States of America (GAAP) as applicable to governmental units. The following is a summary of the significant accounting policies used by the City of Birmingham:

#### **Reporting Entity**

The City is governed by an elected seven-member commission. As required by generally accepted accounting principles, these financial statements present the City of Birmingham and its component units.

**Discretely Presented Component Units** - The individual component units discussed below are included in the City's reporting entity because of the significance of their operational or financial relationships with the City. The component units are reported within the component units column in the combined financial statements. They are reported in a separate column in the government-wide financial statements to emphasize that they are legally separate from the City.

- a. The Baldwin Public Library is governed by a six-member Board elected directly by the citizens of Birmingham and funded by a specially voted property tax levy. However, the City Commission approves the Library's annual budget, levies the Library millage, and provides the Library facilities. In addition, the Library is not able to issue its own debt. As a result, the Library is fiscally dependent on the City.
- b. The Principal Shopping District was created to promote economic activity within the principal shopping districts of the City by conducting market research and public relations campaigns, developing, coordinating, and conducting retail and institutional promotions, and sponsoring special events and related activities. Its Board consists of eight to 12 members appointed by the City Manager with the concurrence of the City Commission. The City Commission is responsible for approving the District's budget and setting the amount of its annual assessment.

The Economic Development Corporation was created to provide means and methods for the encouragement and assistance of industrial and commercial enterprises in relocating, purchasing, constructing, improving, or expanding within the City so as to provide needed services and facilities of such enterprises to the residents of the City. The Corporation, whose governing body was selected by the City Commission, transferred its remaining assets to the Principal Shopping District during the year ended June 30, 1994 and is currently inactive. Therefore, there are no financial assets or operations to be reported.

### Notes to Financial Statements June 30, 2004

### Note I - Summary of Significant Accounting Policies (Continued)

Complete financial statements of the active component units can be obtained from their respective administrative offices at the addresses below:

Baldwin Public Library 300 West Merrill Birmingham, MI 48012-3002

Principal Shopping District 798 North Woodward Birmingham, MI 48009

#### **Government-wide and Fund Financial Statements**

The government-wide financial statements (i.e., the statement of net assets and the statement of activities) report information on all of the nonfiduciary activities of the primary government and its component units. For the most part, the effect of interfund activity has been removed from these statements. Governmental activities, normally supported by taxes and intergovernmental revenues, are reported separately from business-type activities, which rely to a significant extent on fees and charges for support. Likewise, the primary government is reported separately from certain legally separate component units for which the primary government is financially accountable.

The statement of activities demonstrates the degree to which the direct expenses of a given function or segment are offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function or segment. Program revenues include: (I) charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function or segment and (2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or segment. Taxes and other items not properly included among program revenues are reported instead as general revenue.

Separate financial statements are provided for governmental funds, proprietary funds, and fiduciary funds, even though the latter are excluded from the government-wide financial statements. Major individual governmental funds and major individual Enterprise Funds are reported as separate columns in the fund financial statements.

### Notes to Financial Statements June 30, 2004

### Note I - Summary of Significant Accounting Policies (Continued)

# Measurement Focus, Basis of Accounting, and Financial Statement Presentation

The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting, as are the proprietary fund, fiduciary fund, and component unit financial statements. Revenue is recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenue in the year for which they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenue is recognized as soon as it is both measurable and available. Revenue is considered to be available if it is collected within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the government considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, expenditures relating to compensated absences, and claims and judgments are recorded only when payment is due.

Those revenues susceptible to accrual are property taxes, special assessments, licenses, interest revenue, and charges for services. Sales taxes collected and held by the State at year end on behalf of the government also are recognized as revenue. Fines, permits, and parking meter revenues are not susceptible to accrual because generally they are not measurable until received in cash.

Property taxes and other revenue that are both measurable and available for use to finance operations are recorded as revenue when earned. Other revenue is recorded when received.

The government reports the following major governmental funds:

**General Fund** - The General Fund is the government's primary operating fund. It accounts for all financial resources of the general government, except those required to be accounted for in another fund.

### Notes to Financial Statements June 30, 2004

### Note I - Summary of Significant Accounting Policies (Continued)

**Major Streets and Local Street Funds** - The Major Streets and Local Streets Funds account for the resources of state gas and weight tax revenues that are restricted for use on major and local streets.

**Capital Projects Fund** - The Capital Projects Fund accounts for the financial resources such as proceeds of bond issues, transfers from other funds, and other revenue necessary for the purpose of constructing or acquiring major capital improvements of the City such as a community center, enhancements to the City's parks, streetscape improvements, and a fire training tower. Improvements to the City's roads, water and sewer infrastructure, parking system, golf courses, and those projects financed primarily by special assessments are accounted for in other funds.

The government reports the following major proprietary funds:

**Automobile Parking System Fund** - The Automobile Parking System Fund accounts for the activities of the parking structures and meters.

Water Supply System Receiving Fund - The Water Supply System Receiving Fund accounts for water sales that finance water purchased from the Southeastern Oakland County Water Authority and the installation and maintenance of meters and mains within the City.

**Sewage Disposal System Fund** - The Sewage Disposal System Fund accounts for the activities of the sewage collection system. The City of Birmingham disposes of sewage through two county-operated facilities. Operating in the north and southeastern sections of the City is the Southeastern Oakland County Sewage Disposal District, and in the southwestern section of the City, sewage and storm disposal is provided by the Evergreen-Farmington System.

Additionally, the government reports the following fund types:

**Internal Service Funds** - Internal Service Funds account for major machinery and equipment purchases and maintenance, as well as risk management services provided to other departments of the government on a cost reimbursement basis.

**Pension and Other Employees' Benefits Fund** - The Pension and Other Employees' Benefits Fund accounts for the activities of the employees' retirement system, which accumulates resources for pension benefit payments to qualified employees and for health care benefits provided to employees during retirement.

**Agency Funds** - The Agency Funds are custodial in nature (assets equal liabilities) and do not involve the measurement of results of operations.

### Notes to Financial Statements June 30, 2004

### Note I - Summary of Significant Accounting Policies (Continued)

Private-sector standards of accounting issued prior to December I, 1989 are generally followed in both the government-wide and proprietary fund financial statements to the extent that those standards do not conflict with the standards of the Governmental Accounting Standards Board. The government has elected not to follow private-sector standards issued after November 30, 1989 for its business-type activities.

As a general rule, the effect of interfund activity has been eliminated from the government-wide financial statements. Exceptions to this general rule are charges between the government's water and sewer function and various other functions of the government. Eliminations of these charges would distort the direct costs and program revenues reported for the various functions concerned.

Amounts reported as program revenue include: (1) charges to customers or applicants for goods, services, or privileges provided, (2) operating grants and contributions, and (3) capital grants and contributions, including special assessments. Internally dedicated resources are reported as general revenue rather than as program revenue. Likewise, general revenue includes all taxes.

Proprietary funds distinguish operating revenue and expenses from nonoperating items. Operating revenue and expenses generally result from providing services in connection with a proprietary fund's principal ongoing operations. The principal operating revenue of our proprietary funds relates to charges to customers for water sales and services, sewage disposal, golf course, and automobile parking system fees and charges. The Water and Sewer Fund also recognizes the portion of tap fees intended to recover current costs (e.g., labor and materials to hook up new customers) as operating revenue. The portion intended to recover the cost of the infrastructure is recognized as nonoperating revenue. Operating expenses for proprietary funds include the cost of water, sewage disposal, operations and maintenance, general and administrative expenses, and depreciation on capital assets. All revenue and expenses not meeting this definition are reported as nonoperating revenue and expenses.

#### **Property Tax Revenue**

Property taxes are levied on each July I on the taxable valuation of property as of the preceding December 31. Taxes are considered delinquent on March I of the following year, at which time penalties and interest are assessed.

### Notes to Financial Statements June 30, 2004

### Note I - Summary of Significant Accounting Policies (Continued)

The City's 2003 ad valorem tax is levied and collectible on July I, 2003, and is recognized as revenue in the year ended June 30, 2004, when the proceeds of the levy are budgeted and available for the financing of operations.

The 2003 taxable valuation of the City totaled \$1,601,455,079, on which ad valorem taxes levied consisted of 11.6129 mills for operating purposes, .9278 mills for refuse services, and 1.4583 mills for debt service. This resulted in \$18.5 million for operating expenses, \$1.5 million for refuse services, and \$2.3 million for debt service, exclusive of any Michigan Tax Tribunal or Board of Review adjustments. These amounts are recognized in the respective General, Special Revenue, and Debt Service Funds financial statements as tax revenue.

#### Assets, Liabilities, and Net Assets or Equity

Cash and Investments - Cash and cash equivalents include cash on hand, demand deposits, and investments with a maturity of three months or less when acquired. Investments are stated at fair value. Pooled investment income from the General Fund is generally allocated to each fund using a weighted average, except that the component units, Internal Service Funds, Solid Waste Disposal Fund, and Municipal Golf Courses Fund investment earnings are allocated to the General Fund.

**Receivables** - All customer receivables are shown net of allowance for uncollectible amounts. For the year ended June 30, 2004, there was approximately \$335,000 in allowances for parking fines and approximately \$141,000 in an allowance for delinquent personal property taxes. Property taxes are levied on each July I on the taxable valuation of property as of the preceding December 31. Taxes are considered delinquent on March I of the following year, at which time penalties and interest are assessed.

**Inventories and Prepaid Costs** - Inventories are valued at cost, on a first-in, first-out basis. Inventories of governmental funds, with the exception of those in the Major Streets and Local Streets Funds, are recorded as expenditures when consumed rather than when purchased. Certain payments to vendors reflect costs applicable to future fiscal years and are recorded as prepaid items in both government-wide and fund financial statements.

# Notes to Financial Statements June 30, 2004

### Note I - Summary of Significant Accounting Policies (Continued)

**Capital Assets** - Capital assets, which include property, plant, equipment, and infrastructure assets (e.g., roads, bridges, sidewalks, and similar items) are reported in the applicable governmental or business-type activities column in the government-wide financial statements. Capital assets are defined by the government as assets with an initial individual cost of more than \$1,500 and an estimated useful life in excess of one year. Such assets are recorded at historical cost or estimated historical cost if purchased or constructed. Donated capital assets are recorded at estimated fair market value at the date of donation.

Buildings, equipment, and vehicles are depreciated using the straight-line method over the following useful lives:

Roads and sidewalks	15-25 years
Buildings and improvements	10-50 years
Improvements other than buildings	10-50 years
Land improvements	10-50 years
Machinery and equipment	5-10 years
Water and sewer distribution systems	40-50 years

Compensated Absences (Vacation and Sick Leave) - It is the government's policy to permit employees to accumulate earned but unused sick and vacation pay benefits. A liability is calculated for a portion of the unused accumulated sick leave when balances reach a certain level. The City does not have a policy to pay any amounts when employees terminate their service with the City. A portion of the unused sick leave balance is paid to employees who retire their services with the City. All vacation pay is accrued when incurred in the government-wide, proprietary, and fiduciary fund financial statements. A liability for these amounts is reported in governmental funds only for employee terminations as of year end.

**Long-term Obligations** - In the government-wide financial statements and the proprietary fund types in the fund financial statements, long-term debt and other long-term obligations are reported as liabilities in the applicable governmental activities, business-type activities, or proprietary fund-type statement of net assets.

**Fund Equity** - In the fund financial statements, governmental funds report reservations of fund balance for amounts that are not available for appropriation or are legally restricted by outside parties for use for a specific purpose. Designations of fund balance represent tentative management plans that are subject to change.

### Notes to Financial Statements June 30, 2004

### Note I - Summary of Significant Accounting Policies (Continued)

**Use of Estimates** - The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenue and expenses during the period. Actual results could differ from those estimates.

### Note 2 - Interfund Receivables, Payable, and Transfers

For the year ended June 30, 2004, interfund balances reported in the fund statements were as follows:

Receivable Fund	Payable Fund	Amount				
Due to/from other funds:						
Agency Fund	Major Streets Fund	\$	19,545			
Agency Fund	Capital Projects Fund		6,705			
Agency Fund	Sewage Disposal System Fund		47,840			
Agency Fund	Automobile Parking System Fund		11,634			
Total		¢	05 724			
lotai		\$	85,724			

These interfund balances are caused by the normal time lag between the dates that

- (I) interfund goods and services are provided or reimbursable expenditures occur,
- (2) transactions are recorded in the accounting system, and (3) payments between funds are made.

# Notes to Financial Statements June 30, 2004

### Note 2 - Interfund Receivables, Payable, and Transfers (Continued)

Interfund transfers reported in the fund statements were follows:

		Transfers Out														
		Other Nonmajor Capital Governmental Enterprise														
	G	eneral Fund	_	Ma	ijor Streets	-		rojects	-		Funds	_	Funds	-	_	Total
Transfers in:																
General Fund	\$	-		\$	-		\$	-		\$	40,319	(2)	\$ 20,000	(3)	\$	60,319
Major Streets Fund		625,500	(1)(2)		-			-			-		-			625,500
Local Streets Fund		1,150,000	(1)(2)		205,546	(5)		-			-		-			1,355,546
Capital Projects Fund		1,145,000	(2)		-			-			-		5,587	(2)		1,150,587
Other nonmajor governmental funds		-			_			68,943	(6)		10,000	(7)	_			78,943
Enterprise Funds		47,463	(4)	_					. ,			. ,	 			47,463
Total	\$	2,967,963		\$	205,546		\$	68,943		\$	50,319		\$ 25,587		\$	3,318,358

The following describes the nature of significant transfers:

- (I) Transfers of discretionary funds to be used for the benefit of the community
- (2) Transfers for capital improvements
- (3) Fee in lieu of taxes
- (4) Transfer for Baldwin House parking spaces
- (5) 25 percent transfer of gas and weight taxes as allowed by Act  $5\,\mathrm{I}$
- (6) Transfer of excess bond proceeds to be used for debt service requirements

Surplus as of June 30, 2004

(7) Transfer into Debt Service Fund

## Note 3 - Stewardship, Compliance, and Accountability

**State Construction Code Act** - The City oversees building construction, in accordance with the State's Construction Code Act, including inspection of building construction and renovation to ensure compliance with the building codes. The City charges fees for these services. Beginning January 1, 2000, the law requires that collection of these fees be used only for construction code costs, including an allocation of estimated overhead costs.

A summary of the cumulative surplus and activity for the year ended June 30, 2004 is as follows:

Surplus as of June 30, 2003		\$	614,848
Building permit revenue			1,443,483
Related expenses: Direct costs Estimated indirect costs	\$ 937,020 490,586		
Total construction code expenses		_	1,427,606

630,725

### Notes to Financial Statements June 30, 2004

### Note 3 - Stewardship, Compliance, and Accountability (Continued)

The above surplus amount is related primarily to large commercial construction projects within the City. This project has resulted in greater than usual building permit revenues. The surplus is therefore not expected to remain over future years and has been reserved in the General Fund.

### **Note 4 - Deposits and Investments**

Michigan Compiled Laws, Section 129.91 (Public Act 20 of 1943, as amended) authorizes local governmental units to make deposits and invest in the accounts of federally insured banks, credit unions, and savings and loan associations that have offices in Michigan. The local unit is allowed to invest in bonds, securities, and other direct obligations of the United States or any agency or instrumentality of the United States; repurchase agreements; bankers' acceptances of United States banks; commercial paper rated within the two highest classifications that matures not more than 270 days after the date of purchase; obligations of the State of Michigan or its political subdivisions that are rated as investment grade; and mutual funds composed of investment vehicles that are legal for direct investment by local units of government in Michigan. To the extent that cash from various funds has been pooled in an investment, related investment income is allocated to each fund based on relative participation in the pool.

The governing body has designated two banks for the deposit of local unit funds. The investment policy adopted by the commission in accordance with Public Act 196 of 1997 has authorized investment in bonds and securities of the United States government and bank accounts and CDs.

The pension trust funds are also authorized by Michigan Public Act 485 of 1996 (as amended) to invest in certain reverse repurchase agreements, stocks, diversified investment companies, annuity investment contracts, real estate leased to public entities, mortgages, real estate (if the trust fund's assets exceed \$250 million), debt or equity of certain small businesses, certain state and local government obligations, and certain other specified investment vehicles.

The City's deposits and investment policy are in accordance with statutory authority.

# Notes to Financial Statements June 30, 2004

### Note 4 - Deposits and Investments (Continued)

At year end, the deposits and investments were reported in the basic financial statements in the following categories:

	G	overnmental	Business-type	Fiduciary	٦	otal Primary	C	Component
		Activities	Activities	 Funds	(	Government		Units
Cash and investments Restricted assets	\$	24,308,431 5,336,057	\$ 19,488,979 1,886,934	\$ 97,150,943 <u>-</u>	\$	140,948,353 7,222,991	\$	1,884,100 805,804
Total	\$	29,644,488	\$ 21,375,913	\$ 97,150,943	\$	148,171,344	\$	2,689,904

The breakdown between deposits and investments for the City is as follows:

	Primary	Componen	t	
	Government	Units	Units	
Bank deposits (checking accounts, savings				
accounts, and certificates of deposit)	\$ 4,638,653	\$ (16,80	)3)	
Investments in securities, mutual funds, and				
similar vehicles	143,526,910	2,705,78	32	
Petty cash or cash on hand	5,781	92	<u>25</u>	
Total	\$ 148,171,344	\$ 2,689,90	)4	

### <u>Deposits</u>

The above deposits were reflected in the accounts of the bank (without recognition of checks written but not yet cleared or of deposits in transit) at \$5,458,594, of which \$120,207 was covered by federal depository insurance and the remainder was uninsured and uncollateralized. The City believes that due to the dollar amounts of cash deposits and the limits of FDIC insurance, it is impractical to insure all bank deposits. As a result, the City evaluates each financial institution with which it deposits City funds and assesses the level of risk of each institution; only those institutions with an acceptable estimated risk level are used as depositories.

# Notes to Financial Statements June 30, 2004

### **Note 4 - Deposits and Investments (Continued)**

#### **Investments**

The City's investments are categorized below to give an indication of the level of risk assumed by the entity at June 30, 2004. Risk Category I includes those investments that meet any one of the following criteria:

- a. Insured
- b. Registered
- c. Held by the City or its agent

Risk Categories 2 and 3 include investments that are neither insured nor registered. Category 2 includes investments that are held by the counterparty's trust department (or agent) in the City's name. Category 3 includes investments held by:

- a. The counterparty
- b. The counterparty's trust department (or agent) but not in the City's name

At year end, the City's investment balances were categorized as follows:

	Category							Reported		
	1		·	2	3			Amount (Fair Value)		
Primary government:										
Corporate bonds	\$	_	\$	17,076,011	\$	_	\$	17,076,011		
U.S. government securities	•	-	•	51,232,679	•	_	•	51,232,679		
Equity securities			_	63,206,643	_		_	63,206,643		
Subtotal	\$		\$	131,515,333	\$			131,515,333		
Investments not subject to categorization	:									
Bank Fund Investment Pool								16,469,147		
MBIA Michigan Class Investment Pool							_	24,059		
Total primary government							\$	148,008,539		
Component units:										
U.S. government securities	\$	-	\$	1,615,812	\$	_	\$	1,615,812		
Bank investment pool funds								1,089,970		
Total component unit							\$	2,705,782		

# Notes to Financial Statements June 30, 2004

### Note 4 - Deposits and Investments (Continued)

The bank fund investment pools and MBIA Michigan Class Investing pool are not categorized because they are not evidenced by securities that are in physical or book entry form. The bank fund investment pools represent a pooling of investments held by the trust department of the bank, and are not subject to general creditors of the bank and therefore are not subject to federal depository insurance; all activity is regulated by the Michigan Banking Act. Investments under the interlocal agreement (MBIA-CLASS) are regulated by the Urban Cooperation Act. The fair value of the position in the bank investment pools and interlocal agreement pools is the same as the value of the pool shares.

The component unit deposits have a bank balance of \$267,363, of which \$100,000 is covered by depository insurance. The investments are comprised of \$284,166 of bank and MBIA Michigan Class investment pools and \$1,615,812 of U.S. government securities (Risk Category 2). The bank fund investment pools and MBIA Michigan Class investment pools are not categorized because they are not evidenced by securities that are in physical or book entry form.

# Notes to Financial Statements June 30, 2004

### **Note 5 - Capital Assets**

Capital asset activity of the primary government's governmental and business-type activities was as follows:

	Balance				D	isposals and	Balance		
	July 1, 2003		Additions		Adjustments		June 30, 2004		
Governmental Activities									
Capital assets not being depreciated:									
Land	\$	7,635,190	\$	-	\$	-	\$	7,635,190	
Construction in progress		2,774,552	_	2,078,451	_	858,573	_	3,994,430	
Subtotal		10,409,742		2,078,451		858,573		11,629,620	
Capital assets being depreciated:									
Roads and sidewalks		34,867,379		2,689,025		1,846,371		35,710,033	
Buildings and improvements		22,074,836		640,856		2,200		22,713,492	
Improvements other than buildings		337,331		295,256		-		632,587	
Machinery and equipment		9,762,340	_	740,847	_	548,830	_	9,954,357	
Subtotal		67,041,886		4,365,984		2,397,401		69,010,469	
Accumulated depreciation:									
Roads and sidewalks		17,984,171		1,042,990		1,846,371		17,180,790	
Buildings and improvements		2,821,241		136,400		902		2,956,739	
Improvements other than buildings		2,163		10,667		-		12,830	
Machinery and equipment		6,395,781		944,696		426,675		6,913,802	
Subtotal		27,203,356		2,134,753	_	2,273,948		27,064,161	
Net capital assets being depreciated		39,838,530	_	2,231,231	_	123,453		41,946,308	
Net capital assets	\$	50,248,272	\$	4,309,682	\$	982,026	\$	53,575,928	

The beginning cost of roads and sidewalks, as well as the associated accumulated depreciation, has been increased by approximately \$15,885,000 to account for the correction of an error in the prior year. There was no impact on net asset balances.

# Notes to Financial Statements June 30, 2004

## Note 5 - Capital Assets (Continued)

	Balance		Disposals and	Balance		
	July 1, 2003	Additions	Adjustments	June 30, 2004		
Business-type Activities						
Capital assets not being depreciated:						
Land	\$ 1,597,920	\$ -	\$ -	\$ 1,597,920		
Construction in progress	7,328,982	801,049	575,190	7,554,841		
Subtotal	8,926,902	801,049	575,190	9,152,761		
Capital assets being depreciated:						
Water and sewer distribution systems	48,190,243	3,768,587	-	51,958,830		
Land improvements	1,647,553	51,291	-	1,698,844		
Buildings and building improvements	28,137,942	564,199	-	28,702,141		
Machinery and equipment	1,735,226	55,365		1,790,591		
Subtotal	79,710,964	4,439,442	-	84,150,406		
Accumulated depreciation:						
Water and sewer distribution systems	7,850,384	1,313,586	-	9,163,970		
Land improvements	-	-	-	-		
Buildings and building improvements	11,615,599	750,725	-	12,366,324		
Machinery and equipment	1,327,799	162,004		1,489,803		
Subtotal	20,793,782	2,226,315		23,020,097		
Net capital assets being depreciated	58,917,182	2,213,127		61,130,309		
Net capital assets	\$ 67,844,084	\$ 3,014,176	\$ 575,190	\$ 70,283,070		

## Capital asset activity for the City's component units was as follows:

		Balance			Dis	sposals and	Balance		
	Jı	uly 1, 2003	Additions		Ad	djustments	June 30, 2004		
Component Units									
Capital assets not being depreciated - Fine arts	\$	95,500	\$	-	\$	-	\$	95,500	
Capital assets being depreciated:									
Equipment		1,655,441		248,945		142,088		1,762,298	
Books, periodicals, etc.		7,176,899	_	377,317	_	92,057		7,462,159	
Subtotal		8,832,340		626,262		234,145		9,224,457	
Less accumulated depreciation		(6,085,899)		(615,472)		(217,658)		(6,483,713)	
Net capital assets being depreciated		2,746,441	_	10,790	_	16,487	_	2,740,744	
Net capital assets	\$	2,841,941	\$	10,790	\$	16,487	\$	2,836,244	

# Notes to Financial Statements June 30, 2004

## Note 5 - Capital Assets (Continued)

Depreciation expense was charged to programs of the primary government as follows:

Governmental activities:		
General government	\$	89,369
Public safety		112,642
Public works		1,083,830
Economic development		2,272
Recreation and culture		66,862
Internal Service Fund depreciation is charged to the		
various function based on their usage of the asset		779,778
Total governmental activities	<u>\$</u>	2,134,753
Business-type activities:		
Water	\$	361,642
Sewer		970,008
Automobile parking system		859,162
Golf courses		35,506
Total business-type activities	<u>\$</u>	2,226,318

**Construction Commitments** - At year end, the City of Birmingham has active construction projects. The City's commitments with contractors are as follows:

			Remaining			
	Sp	ent to Date	Co	ommitment		
Street projects	\$	2,140,316	\$	1,088,433		
Parking deck improvements		727,74 I		190,455		
Building improvements		-		249,967		
Sidewalks		-		71,780		
Park renovations		2,314,306		554,926		
Sewer improvements		2,573,921		1,176,686		
Water system improvements		713,817		322,174		
Total	\$	8,470,101	\$	3,654,421		

### Notes to Financial Statements June 30, 2004

### **Note 6 - Long-term Debt**

The City issues bonds to provide for the acquisition and construction of major capital facilities. General obligation bonds are direct obligations and pledge the full faith and credit of the government. County contractual agreements and installment purchase agreements are also general obligations of the government. Special assessment bonds provide for capital improvements that benefit specific properties, and will be repaid from amounts levied against those properties benefited from the construction. In the event that a deficiency exists because of unpaid or delinquent special assessments at the time a debt service payment is due, the City is obligated to provide resources to cover the deficiency until other resources (such as tax sale proceeds or a re-assessment of the district) are received.

Long-term obligation activity can be summarized as follows:

	Interest	Principal										
	Rate	Maturity		Beginning					Ending			Due Within
	Ranges	Ranges		Balance		Additions		Reductions		Balance		One Year
Governmental Activities												
General obligation bonds:												
1993 Facility Renovation Bonds:												
Amount of issue - \$18,400,000	4.7% -	\$300,000 -										
Maturing through 2012	5.40%	\$800,000	\$	5,550,000	\$	-	\$	(5,550,000)	\$	-	\$	-
2002 Parks and Recreation Bonds:												
Amount of issue - \$15,700,000	2.0% -	\$200,000 -										
Maturing through 2025	5.00%	\$1,300,000		15,700,000		-		(200,000)		15,500,000		200,000
2003 Refunding Bonds:												
Amount of issue - \$9,055,000	2.0% -	\$580,000 -										
Maturing through 2012	4.00%	\$1,500,000		-		5,130,000		-		5,130,000		325,000
Other long-term obligations -												
Accumulated employee benefits				1,139,320	_	88,436	_	-	_	1,227,756		740,957
Total governmental activities			\$	22,389,320	\$	5,218,436	\$	(5,750,000)	\$	21,857,756	\$	1,265,957

## Notes to Financial Statements June 30, 2004

## **Note 6 - Long-term Debt (Continued)**

	Interest	Principal							
	Rate	Maturity	Beginning					Due Within	
	Ranges	Ranges	Balance		Additions	Reductions	Ending Balance	One Year	
Business-type Activities General obligation bonds: Chester Street Parking Structure:									
Amount of issue - \$18,400,000 Maturing through 2012	4.7% - 5.40%	\$815,000 - \$1,020,000	\$ 4,915,000	\$	-	\$ (4,915,000)	-	\$ -	
Peabody Street Parking Structure: Amount of issue - \$2,950,000 Maturing through 2003	4.65% - 4.75%	\$120,000 - \$130,000	130,000		_	(130,000)	<del>-</del>	<u>-</u>	
2000 Sewer Improvement Bonds: Amount of issue - \$12,000,000 Maturing through 2020	5.25% - 8.00%	\$200,000 - \$1,200,000	11,300,000		-	(200,000)	11,100,000	250,000	
2003 Refunding Bonds: Amount of issue - \$9,055,000 Maturing through 2012	2.0% - 4.00%	\$580,000 - \$1,500,000	-		3,925,000	-	3,925,000	1,125,000	
C.S.O. Obligations: Amount of issue - \$22,706,977 (Net of 1996 and 1999 defeasance) Maturing through 2016	2% - 7.00%	\$838,066 - \$1,694,906	18,931,691		1,179,120	(2,157,888)	17,952,923	1,073,395	
George W. Kuhn Drain Bonds: Amount of issue - \$5,672,532 Maturing through 2024	2.5% - 6.00%	\$42,654 - \$349,529	5,629,879		-	(43,366)	5,586,513	220,617	
North Arm Drain Bonds: Amount of issue - \$13,877,387 Maturing through 2021	1.1% - 1.30%	\$121,756 - \$174,693	2,938,537	_	77,079	(403,100)	2,612,516	127,123	
Total bonds and other contractual	l obligations		43,845,107		5,181,199	(7,849,354)	41,176,952	2,796,135	
Other long-term obligations - Accumulated employee benefits			27,581		267		27,848	16,175	
Total business-type activities			\$ 43,872,688	\$	5,181,466	\$ (7,849,354)	\$ 41,204,800	\$ 2,812,310	

Annual debt service requirements to maturity for the above bond and note obligations are as follows:

	Go	vernmental Activ	vities	Business-type Activities					
	Principal	Interest	Total	Principal	Interest	Total			
2005	\$ 525,000	\$ 825,368	\$ 1,350,368	\$ 2,796,135	\$ 1,614,467	\$ 4,410,602			
2006	725,000	811,807	1,536,807	2,821,808	1,528,989	4,350,797			
2007	900,000	791,494	1,691,494	2,934,509	1,433,315	4,367,824			
2008	925,000	763,495	1,688,495	2,752,918	1,329,685	4,082,603			
2009	980,000	729,896	1,709,896	2,076,206	1,237,019	3,313,225			
2010-2014	16,575,000	5,927,069	22,502,069	27,795,376	7,128,401	34,923,777			
Total	\$ 20,630,000	\$ 9,849,129	\$ 30,479,129	\$ 41,176,952	\$ 14,271,876	\$ 55,448,828			

# Notes to Financial Statements June 30, 2004

#### **Note 7 - Restricted Assets**

The balance of the restricted assets in the governmental activities is approximately \$5,293,000, which is restricted for facility and park improvement projects and approximately \$43,000, which is restricted for employee health care deductibles. In addition, business-type restricted assets of approximately \$1,887,000 are restricted for sewer improvement projects.

### **Note 8 - Designated Fund Balance**

Fund balances have been designated as follows:

#### Capital Projects Fund:

Woodward median	\$ 1,863,471
Downtown 2016 plan	622,948
Downtown streetscape	269,208
Downtown streetlights	126,090
Chester Street structure	65,100
EPS property maintenance	40,817
City Hall and grounds	26,800
Fire station training tower	11,346
Park improvements	5,000
Ice arena renovation	 7,144
Total	\$ 3,037,924

### **Note 9 - Risk Management**

The City is exposed to various risks of loss related to property loss, torts, errors and omissions, and employee injuries (workers' compensation), as well as medical benefits provided to employees. The City is insured under the Michigan Municipal League for workers' compensation claims, general liability, and property loss and is self-insured for other employee retiree, health, and dental claims.

The Michigan Municipal League risk pool program operates as a common risk-sharing management program for local units of government in Michigan; member premiums are used to purchase commercial excess insurance coverage and to pay member claims in excess of deductible amounts.

### Notes to Financial Statements June 30, 2004

### **Note 9 - Risk Management (Continued)**

The City estimates the liability for general liability and employee health and dental claims that have been incurred through the end of the fiscal year, including both those claims that have been reported as well as those that have not yet been reported. These estimates are recorded in the Risk Management Internal Service Fund. Changes in the estimated liability for the past two fiscal years were as follows:

	2004			2003
Unpaid claims - Beginning of year Incurred claims - Including claims incurred	\$	466,342	\$	675,406
but not reported		1,996,931	l	,476,599
Claim payments	(	2,338,330)	(	,685,663)
Unpaid claims - End of year	<u>\$</u>	124,943	\$	466,342

#### **Note 10 - Defined Benefit Pension Plan**

**Plan Description** - The City of Birmingham Employees' Retirement System is a single-employer defined benefit pension plan that is administered by the City of Birmingham Employees' Retirement System Pension Board. This plan covers all full-time employees of the City. The system provides retirement, disability, and death benefits to plan members and their beneficiaries. The plan issues a publicly available financial report that includes financial statements and required supplementary information for the system. That report may be obtained by writing to the City of Birmingham, 151 Martin, P.O. Box 3001, Birmingham, MI 48009.

**Funding Policy** - The City Commission is responsible for establishing and amending plan provisions, pursuant to negotiation with the City's competitive bargaining units.

Currently, a contribution from the employees of 3 percent to 5 percent of their covered salary is required. The funding policy provides for periodic employer contributions at actuarially determined rates. Only employee contributions were required for the year ended June 30, 2004.

# Notes to Financial Statements June 30, 2004

7,895,761 0,773,991

### **Note 10 - Defined Benefit Pension Plan (Continued)**

#### **Annual Pension Cost**

For the year ended June 30, 2004, the City had no required pension contributions. The annual required contribution was determined as part of an actuarial valuation at June 30, 2003, using the entry actual age cost method. Significant actuarial assumptions used include (a) a 7 percent investment rate of return, (b) projected salary increases of 4 percent per year, (c) additional projected salary increases ranging from 0.0 percent to 3.8 percent per year depending on age, attributable to seniority/merit, and (d) no cost of living adjustments. Both (a) and (b) include an inflation component of 4 percent. The actuarial value of assets was determined using techniques that smooth the effects of short-term volatility over a four-year period. The overfunded actuarial liability is being amortized as a level percent of payroll on a closed basis. The remaining amortization period is 15 years.

#### Reserves

As of June 30, 2004, the plan's legally required reserves has been fully funded as follows:

Reserve for employees' contributions	\$ -
Reserve for retired benefit payments	3(

Three-year trend information as of June 30 follows:

	Fiscal Year Ended June 30									
		2002		2003	2004					
Employees' Retirement System:										
Annual pension costs (APC)	\$	-	\$	-	\$	-				
Percentage of APC contributed		100%		100%		100%				
Net pension obligation	\$	-	\$	-	\$	-				

### Notes to Financial Statements June 30, 2004

### **Note II - Postemployment Benefits**

In addition to providing pension benefits, the City provides health care benefits to certain full-time employees, based on age and years of service, upon retirement in accordance with labor contracts. Currently, 135 retirees are eligible. The City includes pre-Medicare retirees and their dependents in its insured health care plan, with some contributions required by the participant. The City purchases Medicare supplemental insurance for retirees eligible for Medicare. Expenditures for postemployment health care benefits are recognized as the insurance premiums and claim administrator reimbursements become due; during the year, this amounted to approximately \$1,050,000.

The Governmental Accounting Standards Board has recently released Statement Number 45, Accounting and Reporting by Employers for Postemployment Benefits Other Than Pensions. The new pronouncement provides guidance for local units of government in recognizing the cost of retiree health care, as well as any "other" postemployment benefits (other than pensions). The new rules will cause the government-wide financial statements to recognize the cost of providing retiree health care coverage over the working life of the employee, rather than at the time the health care premiums are paid. The new pronouncement is effective for the year ending June 30, 2008.

#### **Note 12 - Joint Ventures**

#### **Birmingham Area Cablecasting Board**

The City is a member of the Birmingham Area Cablecasting Board, which provides cable program coordinating services to the residents of Birmingham, Beverly Hills, and Franklin Village. The City receives quarterly checks from Comcast, which consist of revenue related to franchise and use fees. The City then distributes a fixed percentage of the amounts received to the Village of Beverly Hills for their portion of the revenues. It does not appear that the City would receive any additional benefit or detriment upon dissolution of this joint venture. The City's equity interest in the joint venture is insignificant. Complete financial statements for the Birmingham Area Cablecasting Board can be obtained from the administrative offices at 30400 Telegraph Road, Suite 328, Birmingham, MI 48010.

# Notes to Financial Statements June 30, 2004

### **Note 12 - Joint Ventures (Continued)**

#### Southeastern Oakland County Sewage Disposal System

The City is a member of the Southeastern Oakland County Sewage Disposal System, which consists of 13 municipalities in Oakland County and provides sewage disposal services for the benefit of member municipalities. The City appoints one member of the joint venture's governing board, which approves the annual budget. The participating communities provide funding for its operations. During the year ended June 30, 2004, the City expensed approximately \$993,000 of payments made to the Authority. The City has no explicit and measurable equity interest in the joint venture. The Southeastern Oakland County Sewage Disposal System's operations are financially independent of the City. The City is unaware of any circumstances that would cause an additional financial benefit or burden to the participating governments in the near future. Complete financial statements for the Southeastern Oakland County Sewage Disposal System can be obtained from the administrative offices at 3910 Webster Road, Royal Oak, MI 48073.

### Southeastern Oakland County Water Authority

The City is a member of the Southeastern Oakland County Water Authority, which provides a water supply system serving 11 member municipalities in Oakland County. The City appoints one member of the joint venture's governing board, which approves the annual budget. The participating communities provide funding for its operations. During the year ended June 30, 2004, the City expensed approximately \$1,114,400 of payments made to the Authority. The City has no explicit and measurable equity interest in the joint venture. The Southeastern Oakland County Water Authority's operations are financially independent of the City. The City is unaware of any circumstances that would cause an additional financial benefit or burden to the participating governments in the near future. The Southeastern Oakland County Water Authority has two debt issuances totaling approximately \$8,550,000, of which the City has guaranteed approximately \$644,000 at June 30, 2004. Complete financial statements for the Southeastern Oakland County Water Authority can be obtained from the administrative offices at 3910 Webster Road, Royal Oak, MI 48073.

### Notes to Financial Statements June 30, 2004

### **Note 12 - Joint Ventures (Continued)**

#### Southeastern Oakland County Resource Recovery Authority

The City is a member of the Southeastern Oakland County Resource Recovery Authority, which consists of 14 municipalities in Oakland County and provides refuse disposal services for the benefit of member municipalities. The City appoints one member of the joint venture's governing board, which approves the annual budget. The participating communities provide funding for its operations. During the year ended June 30, 2004, the City expensed approximately \$540,000 of payments made to the Authority. The City has no explicit and measurable equity interest in the joint venture. The Southeastern Oakland County Resource Recovery Authority's operations are financially independent of the City. The City is unaware of any circumstances that would cause an additional financial benefit or burden to the participating governments in the near future. Complete financial statements for the Southeastern Oakland County Resource Recovery Authority can be obtained from the administrative offices at 3910 Webster Road, Royal Oak, MI 48073.

#### **48th Judicial District Court**

The City is a participant with Bloomfield Township, the Charter Township of West Bloomfield, and the City of Bloomfield Hills in the operations of the 48th Judicial District Court (the "Court"). The City advances its allocated share of Court expenditures and receives a share of the Court revenue based on relative caseload levels. The City's share of Court expenditures amounted to \$749,493 and its share of Court revenue amounted to \$697,193 for the Court's year ended December 31, 2003. Complete audited financial statements for the Court can be obtained from the Court's administrative offices at 4280 Telegraph Road in Bloomfield Township. The City's equity interest at June 30, 2004 is \$398,181.



## Required Supplemental Information Budgetary Comparison Schedule - General Fund Year Ended June 30, 2004

		Original	Amended				Variance with			
		Budget	Budget			Actual		Amended Budget		
Revenue										
Property taxes	\$	16,154,540	\$	16,084,540	\$	16,113,980	\$	29,440		
Licenses and permits		1,553,980		1,573,980		1,788,000		214,020		
Intergovernmental revenue		1,803,920		1,803,920		1,923,000		119,080		
Charges for services		2,034,640		2,134,640		2,205,991		71,351		
Fines and forfeitures		1,509,500		1,250,300		1,268,379		18,079		
Interest and rent		439,250		189,250		174,808		(14,442)		
Other		354,570		135,610		112,828		(22,782)		
Contributions		158,760		60,350		60,319		(31)		
Total revenue	\$	24,009,160	\$	23,232,590	\$	23,647,305	\$	414,715		
Expenditures										
General government	\$	5,199,430	\$	4,874,907	\$	4,781,522	\$	93,385		
Public safety		9,024,830		9,389,037		8,997,239		391,798		
Community development		1,724,140		1,741,200		1,587,838		153,362		
Engineering and public services		3,402,440		3,515,918		3,406,619		109,299		
Contingency		174,440		14,440		_		14,440		
Transfers out		3,893,000		3,663,000		3,649,210		13,790		
Contribution to fund balance	_	590,880		34,088		1,224,877		(1,190,789)		
Total expenditures	\$	24,009,160	\$	23,232,590	\$	23,647,305	\$	(414,715)		

## Required Supplemental Information Budgetary Comparison Schedule - Major Special Revenue Funds Major Streets Fund Year Ended June 30, 2004

	Original Amended Budget Budget		Amended Budget	Actual			Variance with Amended Budget		
Revenue									
Special assessments	\$	-	\$	_	\$	6,952	\$	6,952	
Intergovernmental revenue		800,590		800,590		849,083		48,493	
Other revenue		60,000		60,000		88,678		28,678	
Interest and rent		89,400		64,400		30,470		(33,930)	
Contributions		625,500		625,500		625,500		-	
Draw from fund balance		1,744,670		2,737,843		535,282		(2,202,561)	
Total revenue	<u>\$</u>	3,320,160	\$	4,288,333	<u>\$</u>	2,135,965	<u>\$</u>	(2,152,368)	
Expenditures									
Maintenance of streets and bridges	\$	1,079,840	\$	240,775	\$	165,735	\$	75,040	
Street cleaning		202,300		235,780		189,178		46,602	
Street trees		197,190		202,125		219,575		(17,450)	
Traffic controls and engineering		510,620		510,620		307,747		202,873	
Snow and ice removal		230,620		230,620		173,523		57,097	
Administrative		15,390		15,390		15,348		42	
Transfer to Local Streets Fund		193,200		193,200		205,546		(12,346)	
Capital outlay - Engineering and construction								, ,	
of roads and bridges	_	891,000		2,659,823	_	859,313		1,800,510	
Total expenditures	\$	3,320,160	\$	4,288,333	<u>\$</u>	2,135,965	\$	2,152,368	

## Required Supplemental Information Budgetary Comparison Schedule - Major Special Revenue Funds Local Streets Fund Year Ended June 30, 2004

	Original Budget		Amended Budget			Actual		riance with Amended Budget
Revenue								
Intergovernmental revenue	\$	351,970	\$	351,970	\$	356,757	\$	4,787
Contributions from other funds		1,343,200		1,343,200		1,355,546		12,346
Interest and rent		52,270		52,270		27,832		(24,438)
Special assessments		119,500		169,500		215,529		46,029
Other	_		_			30,354		30,354
Total revenue	<u>\$</u>	1,866,940	<u>\$</u>	1,916,940	<u>\$</u>	1,986,018	\$	69,078
Expenditures								
Maintenance of streets and bridges	\$	234,810	\$	252,709	\$	244,129	\$	8,580
Street cleaning		201,560		216,560		214,653		1,907
Street trees		511,430		676,445		535,539		140,906
Traffic controls and engineering		76,580		76,580		79,251		(2,671)
Snow and ice removal		102,780		102,780		99,040		3.740
Administrative		25,260		25,260		25,218		42
Capital outlay - Engineering and construction		•		•		,		
of roads and bridges		465,000		1,272,988		1,004,370		268,618
Contribution to (deduction from) fund balance		249,520	_	(706,382)	_	(216,182)		(490,200)
Total expenditures	<u>\$</u>	1,866,940	\$	1,916,940	\$	1,986,018	\$	(69,078)

#### Required Supplemental Information Pension Systems Schedule of Funding Progress June 30, 2004

The schedule of funding progress is as follows:

				Actuarial						Overfunded
		Actuarial		Accrued			Funde	d		AAL as a
Actuarial		Value of		Liability		Overfunded	Ratio	)	Covered	Percentage of
Valuation		Assets		(AAL)	,	AAL (UAAL)	(Perce	nt)	Payroll	Covered
Date		(a)		(b)		(a-b)	(a/b)		(c)	Payroll
General Employees' Retirement System										
6/30/98	\$	75,696,740	\$	47,162,594	\$	28,534,146	1.6	605	\$ 8,583,532	3.324
6/30/99		85,246,634		49,913,637		35,332,997	1.7	708	9,236,258	3.825
6/30/00		93,811,587		53,812,167		39,999,420	1.7	743	9,867,703	4.054
6/30/01		97,938,389		56,216,921		41,721,468	1.7	742	9,741,497	4.283
6/30/02		89,780,104		64,898,186		24,881,918	1.3	883	10,877,102	2.288
6/30/03		89,339,691		68,301,496		21,038,195	1.3	308	10,975,158	1.917
6/30/04		86,997,980		*		*		*	*	*

<sup>\*</sup>Information not available

#### **Employees' Retirement System**

	Actuarial	Annual Required	Percentage	
Fiscal Year Ended	Valuation Date	Contribution*	Contributed	_
06/30/98	06/30/96	-	100.0	
06/30/99	06/30/97	-	100.0	
06/30/00	06/30/98	-	100.0	
06/30/01	06/30/99	-	100.0	
06/30/02	06/30/00	-	100.0	
06/30/03	06/30/01	-	100.0	
06/30/04	06/30/03	-	100.0	

<sup>\*</sup> The required contribution is expressed to the City as a percentage of payroll.

The information presented above was determined as part of the actuarial valuations at the dates indicated. Additional information as of June 30, 2003, the latest actuarial valuation date, follows:

#### **Employees' Retirement System**

Actuarial cost method	Entry age actuarial cost method
Amortization method	Level percent of payroll
Remaining amortization period	I5 years
Asset valuation method	4-year smoothed market
Actuarial assumptions:	
Investment rate of return	7.0%
Projected salary increases:	
General	4.0%-7.8%
Police and fire	4.0%-7.0%
Assumed rate of payroll growth	4.0%
Cost of living adjustments	None

According to actuarial requirements, there have been no required employer contributions to the plan for the last 12 years.

## Note to Required Supplemental Information June 30, 2004

#### **Note - Compliance and Accountability**

**Budgetary Information** - Annual budgets are adopted on a basis consistent with accounting principles generally accepted in the United States of America for the General Fund, Special Revenue Funds, Debt Service Funds, and Capital Projects Funds, except that fund balance appropriations and transfers are budgeted as either revenue or expenditures to balance the budget. All annual appropriations lapse at fiscal year end.

The annual budget is prepared by the City management and adopted by the City Commission. The City adopts its General Fund budget and Special Revenue Fund budget by budgetary center (major activity or function), and by fund total for Debt Service Funds. This is in accordance with the State's legal requirement and is the level of classification detail at which, by law, expenditures may not exceed appropriations. The following process is required to amend the City's budget:

- a. The city manager is authorized to transfer budgeted amounts within budgetary centers. This is accomplished by the use of an internal budget adjustment form, initialed and approved by the requesting department head, reviewed and approved by the finance director, and then approved by the city manager. Any revisions that alter the total expenditures of any budgetary center must be approved by the City Commission.
- b. At any meeting after the passage of the appropriation resolution, the City Commission may amend such resolution so as to authorize the transfer of unused balances appropriated for one purpose to another purpose. A formal budget amendment request is prepared by the finance director and submitted to the city manager for approval, prior to submission to the City Commission.

Budgeted amounts of the revenues and expenditures presented for the General, Special Revenue, Debt Service, and Capital Projects Funds are a summarization of the budgeted amounts as originally adopted or as amended by the City Commission. Individual amendments were not material in relation to the original appropriations that were adopted.

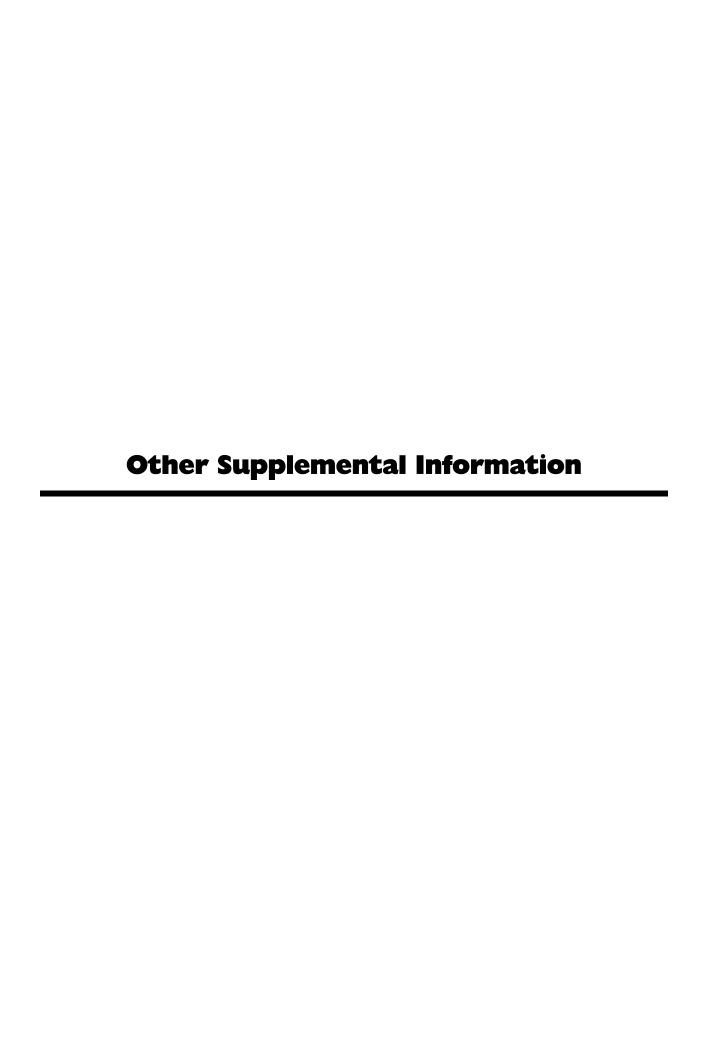
## Note to Required Supplemental Information June 30, 2004

#### **Note - Compliance and Accountability (Continued)**

Unexpended appropriations lapse at year end except for those approved for carryforward by the City Commission. Encumbrances represent commitments related to unperformed contracts for goods or services. Encumbrance accounting, under which purchase orders, contracts, and other commitments for the expenditure of monies are recorded in order to reserve that portion of the applicable appropriation, is employed as an extension of formal budgetary procedures. Material encumbrances outstanding at year end are reported as reservations of fund balances and do not constitute expenditures or liabilities because the commitments will be honored during the subsequent year. During the current year, the budget was amended in a legally permissible manner.

The budget has been prepared in accordance with accounting principles generally accepted in the United States of America, except that operating transfers have been included in the "revenue" and "expenditures" categories, rather than as "other financing sources (uses)."

**Excess of Expenditures Over Appropriations in Budgeted Funds** - The City did not have significant expenditure budget variances during the year.



#### Other Supplemental Information Combining Balance Sheet Nonmajor Governmental Funds June 30, 2004

		Non	major Spec	ial R	evenue Fun	Nonmajor Debt  Service Fund							
	Solid Waste	Dev	Community Development L Block Grant		Law and Drug Forfeitures		425 Economic Development		2003 Refunding	2002 Parks and Recreation			Total Nonmajor overnmental Funds
Assets	John Waste		ock Grant		or relear es		Сюриненс		teruriumg		Ci Cation		1 dilas
Cash and investments Receivables - Net - Customers Due from other governmental units	\$ 995,041 629 	\$	- - 42,340	\$	120,833	\$	9,970 - <u>-</u>	\$	108,079	\$	1,631 - -	\$	1,235,554 629 42,340
Total assets	\$ 995,670	\$	42,340	\$	120,833	\$	9,970	\$	108,079	\$	1,631	\$	1,278,523
Liabilities and Fund Balances													
Liabilities													
Accounts payable Accrued and other liabilities	\$ 136,339 1,760	\$	- 42,340	\$	- -	\$	- -	\$	<u>-</u>	\$	<u>-</u>	\$	136,339 44,100
Total liabilities	138,099		42,340		-		-		-		-		180,439
Fund Balances  Reserved for:  Law and drug enforcement													
programs	-		_		120,833		-		-		-		120,833
Debt service Unreserved	- 857,571		- 		- -		- 9,970		108,079		1,631 -		109,710 867,541
Total fund balances	857,571				120,833		9,970		108,079		1,631	_	1,098,084
Total liabilities and fund balances	\$ 995,670	\$	42,340	\$	120,833	\$	9,970	<u>\$</u>	108,079	\$	1,631	\$	1,278,523

		Nonmajor Specia	l Revenue Fund	s
		Community Development	Law and	425 Economic
	Solid Waste	Block Grant	Drug Fund	Development
Revenues Property taxes Federal grants State grants and distributions Charges for services	\$ 1,473,140 - - - 138,172	\$ - 53,525 - -	\$ - 90,349 781	\$ 9,885 - - -
Use of money and property Other	14,733		842 3,250	85 
Total revenues	1,626,045	53,525	95,222	9,970
Expenditures Current:				
Public safety Solid waste	- 1,519,664	-	1,769 -	-
Community development  Debt service	<u> </u>	13,206	47,419 	<u> </u>
Total expenditures	1,519,664	13,206	49,188	
Excess of Revenues Over (Under) Expenditures	106,381	40,319	46,034	9,970
Other Financing Sources (Uses) Transfers in Transfers out	<u>-</u>	- (40,319)	<u>-</u>	- -
Total other financing sources (uses)		(40,319)		
Net Change in Fund Balances	106,381	-	46,034	9,970
Fund Balances - Beginning of year	751,190		74,799	
Fund Balances - End of year	<u>\$ 857,571</u>	<u> </u>	\$ 120,833	\$ 9,970

#### Other Supplemental Information Combining Statement of Revenue, Expenditures, and Changes in Fund Balances Nonmajor Governmental Funds Year Ended June 30, 2004

#### Nonmajor Debt Service Funds

	2002 Parks	Total Nonmajor
2003	and	Governmental
Refunding	Recreation	Funds
\$ 630,381	\$ 854,360	0 \$ 2,967,766
φ 050,501 -	φ 051,50	143,874
_	-	781
-	-	138,172
1,149	1,94	6 18,755
7,366	<u> </u>	10,616
638,896	856,300	6 3,279,964
_	_	1,769
_	-	1,519,664
-	-	60,625
599,839	864,67	5 1,464,514
599,839	864,67	3,046,572
39,057	(8,369	9) 233,392
68,943	10,000	0 78,943
(10,000		(50,319)
58,943		
	<u> </u>	
98,000	1,63	1 262,016
10,079		836,068
\$ 108,079	\$ 1,63	1 \$ 1,098,084

#### Other Supplemental Information Budgetary Comparison Schedule Nonmajor Governmental Funds Year Ended June 30, 2004

#### **Special Revenue Fund - Solid Waste**

								iance with al Budget	
		Original		Final			Favorable		
	Budget			Budget		Actual		favorable)	
Revenues									
Taxes	\$	1,485,830	\$	1,485,830	\$	1,473,140	\$	(12,690)	
Charges for services		38,500		38,500		138,172		99,672	
Interest		38,840		38,840		14,733		(24,107)	
Other		500		500		-		(500)	
Draw from fund balance		1,350	_	1,350	_			(1,350)	
Total revenues	<u>\$</u>	1,565,020	\$	1,565,020	\$	1,626,045	\$	61,025	
Expenditures									
Refuse pickup	\$	711,500	\$	711,500	\$	713,273	\$	(1,773)	
Incinerator		584,880		584,880		540,036		44,844	
Equipment rental		100,000		100,000		100,087		(87)	
Salaries		122,990		122,990		122,866		124	
Miscellaneous		45,650		45,650	_	43,402		2,248	
Total expenditures	<u>\$</u>	1,565,020	<u>\$</u>	1,565,020	<u>\$</u>	1,519,664	\$	45,356	

#### **Special Revenue Fund - Community Development Block Grant**

							Var	iance with
							Fin	al Budget
	Original		Final				Fa	avorable
		Budget		Budget		Actual	(Un	favorable)
Revenues - Intergovernmental	\$	45,430	\$	60,430	<u>\$</u>	53,525	<u>\$</u>	(6,905)
Expenditures								
Community development	\$	20,430	\$	20,430	\$	13,206	\$	7,224
Operating transfer to General Fund		25,000		40,000		40,319		(319)
Total expenditures	\$	45,430	\$	60,430	\$	53,525	\$	6,905

#### Other Supplemental Information Budgetary Comparison Schedule Nonmajor Governmental Funds (Continued) Year Ended June 30, 2004

#### Special Revenue Fund - Law and Drug Fund

							Vari	ance With	
							Fin	al Budget	
	(	Original		Final			Favorable		
		Budget		Budget		Actual	(Un	favorable)	
Revenues									
Fines and forfeitures	\$	12,500	\$	12,500	\$	91,130	\$	78,630	
Interest and other		6,260		6,260		4,092		(2, 168)	
Draw from fund balance		25,140		47,890				(47,890)	
Total revenues	<u>\$</u>	43,900	<u>\$</u>	66,650	<u>\$</u>	95,222	\$	28,572	
Expenditures									
Public safety	\$	7,900	\$	10,350	\$	1,769	\$	8,581	
Capital outlay		36,000		56,300		47,419		8,881	
Total expenditures	\$	43,900	\$	66,650	\$	49,188	\$	17,462	

#### **Special Revenue Fund - 425 Economic Development Fund**

					Var	iance with
					Fin	al Budget
	(	Original	Final		Fa	avorable
		Budget	 Budget	 Actual	(Un	favorable)
Revenues						
Taxes	\$	12,260	\$ 12,260	\$ 9,885	\$	(2,375)
Interest and other			 -	 85		85
Total revenues	\$	12,260	\$ 12,260	\$ 9,970	\$	(2,290)
Expenditures - Contribution to fund balance	\$	12,260	\$ 12,260	\$ 9,970	\$	2,290

#### Other Supplemental Information Budgetary Comparison Schedule Nonmajor Governmental Funds (Continued) Year Ended June 30, 2004

#### **Debt Service Fund - 2003 Refunding**

							Var	iance with	
							Fin	al Budget	
	Original			Final			Favorable		
		Budget	Budget		Actual		(Unfavorable)		
Revenues									
Taxes	\$	627,330	\$	636,180	\$	630,381	\$	(5,799)	
Interest and other		4,820		4,820		8,515		3,695	
Transfer in						68,943		68,943	
Total revenues	\$	632,150	\$	641,000	<u>\$</u>	707,839	<u>\$</u>	66,839	
Expenditures									
- Principal	\$	350,000	\$	350,000	\$	350,000	\$	-	
Interest		281,750		281,750		259,508		22,242	
Paying agent fee		400		400		331		69	
Total expenditures	\$	632,150	\$	632,150	\$	609,839	\$	22,311	

#### **Debt Service Fund - 2002 Parks and Recreation**

		Original Final Budget Budge		Final Budget	Actual		Variance with Final Budget Favorable (Unfavorable)	
Revenues								
Taxes	\$	858,900	\$	852,900	\$	854,359	\$	1,459
Interest and other		6,000		2,000		1,946		(54)
Transfer in				10,000		10,000		
Total revenues	<u>\$</u>	864,900	<u>\$</u>	864,900	\$	866,305	\$	1,405
Expenditures								
Principal	\$	200,000	\$	200,000	\$	200,000	\$	-
Interest		664,450		664,450		664,450		-
Paying agent fee		400	-	400		225		175
Total expenditures	<u>\$</u>	864,850	\$	864,850	\$	864,675	\$	175

#### Other Supplemental Information Combining Statement of Net Assets Internal Service Funds June 30, 2004

				Personal	Risk			
	E	quipment		Services	Μ	anagement		Total
	,							_
Assets								
Cash and investments	\$	4,753,903	\$	683,427	\$	2,076,702	\$	7,514,032
Receivables		925		-		-		925
Inventory		68		-		-		68
Prepaid costs and other assets		-		-		112,726		112,726
Restricted assets		-		-		43,153		43,153
Capital assets		2,698,580	_					2,698,580
Total assets		7,453,476		683,427		2,232,581		10,369,484
Liabilities								
Accounts payable		39,269		-		18,509		57,778
Accrued liabilities		67,411		314,811		1,299		383,521
Provision for uninsured losses and liabilities			_			124,943		124,943
Total liabilities		106,680		314,811		144,751	_	566,242
Net Assets								
Investment in capital assets - Net of								
related debt		2,698,580		-		-		2,698,580
Retained earnings		4,648,216		368,616		2,087,830		7,104,662
Total net assets	\$	7,346,796	\$	368,616	\$	2,087,830	\$	9,803,242

#### Other Supplemental Information Combining Statement of Revenues, Expenses, and Changes in Net Assets Internal Service Funds Year Ended June 30, 2004

	<b>.</b>	Personal	Risk	· <b>T</b> · I		
	Equipment	Services	Management	Total		
Operating Revenues - Charges to other funds	\$ 2,179,674	\$ 20,479	\$ 3,116,790	\$ 5,316,943		
Operating Expenses General and administrative	-	42,477	2,775,943	2,818,420		
Supplies and other operating expenses  Depreciation	1,171,761 779,778	<u>-</u>	<u>-</u>	1,171,761 779,778		
Total operating expenses	1,951,539	42,477	2,775,943	4,769,959		
Operating Income (Loss)	228,135	(21,998)	340,847	546,984		
Nonoperating Income (Loss)						
Interest earned	51,367	7,380	17,719	76,466		
Loss on sale of capital assets	(23,494)	-	-	(23,494)		
Contributions	49,492			49,492		
Net nonoperating income	77,365	7,380	17,719	102,464		
Changes in Net Assets	305,500	(14,618)	358,566	649,448		
Net Assets - Beginning of year	7,041,296	383,234	1,729,264	9,153,794		
Net Assets - End of year	\$ 7,346,796	\$ 368,616	\$ 2,087,830	\$ 9,803,242		

#### Other Supplemental Information Combining Statement of Cash Flows Internal Service Funds Year Ended June 30, 2004

				Personal		Risk		
	Е	quipment		Services	Μ	lanagement		Total
	·							
Cash Flows from Operating Activities								
Receipts from customers	\$	2,178,749	\$	-	\$	3,116,790	\$	5,295,539
Payments to suppliers		(519,835)		-		(3,130,587)		(3,650,422)
Payments to employees		(635,777)		3,855	_	-	_	(631,922)
Net cash provided by (used in )								
operating activities		1,023,137		3,855		(13,797)		1,013,195
Cash Flows from Capital and Related Financing Activities								
Contributed capital		49,492		-		-		49,492
Purchase of capital assets		(694,986)		-		-		(694,986)
Proceeds from sale of capital assets	_	76,642					_	76,642
Net cash used in capital and								
related financing activities		(568,852)		-		-		(568,852)
Cash Flows from Investing Activities - Interest received on								
investments		51,367	_	7,380		17,719	_	76,466
Net Increase in Cash and Cash Equivalents		505,652		11,235		3,922		520,809
Cash and Cash Equivalents - Beginning of year	_	4,248,251		672,192		2,115,933	_	7,036,376
Cash and Cash Equivalents - End of year	<u>\$</u>	4,753,903	\$	683,427	<u>\$</u>	2,119,855	\$	7,557,185
Balance Sheet Classification of Cash and Cash Equivalents								
Cash and investments	\$	4,753,903	\$	683,427	\$	2,076,702	\$	7,514,032
Restricted investments						43,153	_	43,153
Total cash and cash equivalents	\$	4,753,903	<u>\$</u>	683,427	<u>\$</u>	2,119,855	\$	7,557,185
Reconciliation of Operating Income (Loss) to Net Cash								
from Operating Activities								
Operating income (loss)	\$	228,135	\$	(21,998)	\$	340,847	\$	546,984
Adjustments to reconcile operating income (loss) to net								
cash from operating activities:								
Depreciation and amortization		779,778		-		-		779,778
Changes in assets and liabilities:								
Receivables		(925)		-		-		(925)
Other assets		-		-		(30,114)		(30,114)
Accounts payable		7,802		-		16,394		24,196
Accrued and other liabilities		8,347		25,853	_	(340,924)	_	(306,724)
Net cash provided by (used in)								
operating activities	\$	1,023,137	\$	3,855	\$	(13,797)	\$	1,013,195

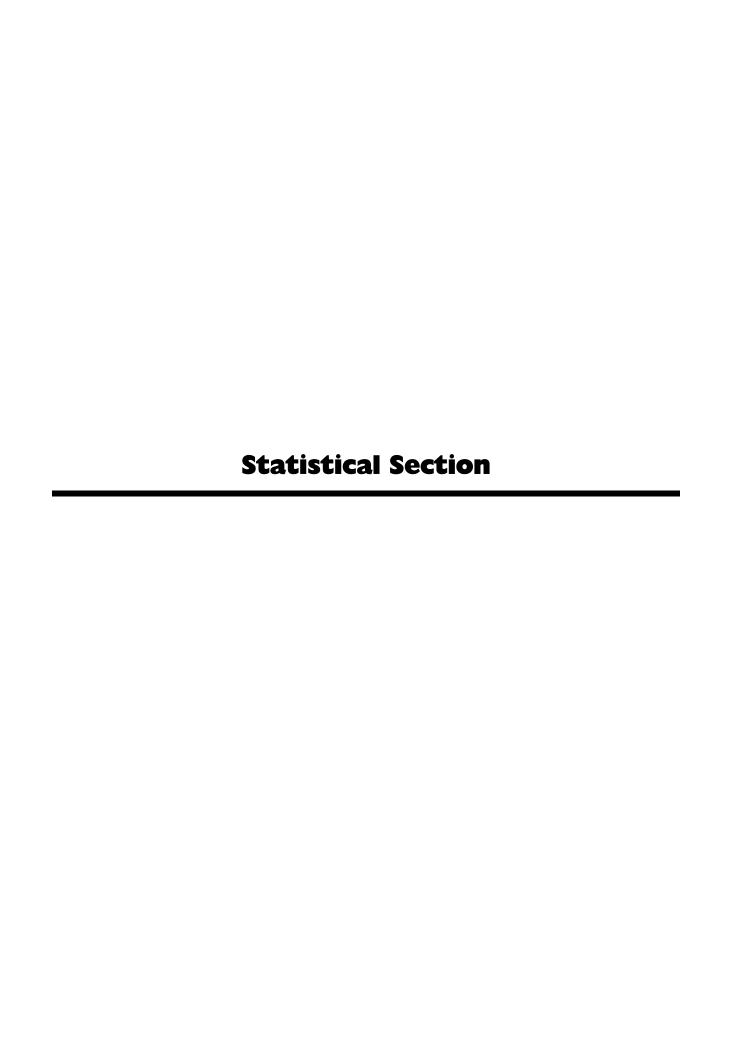
**Noncash Investing, Capital, and Related Financing Activities** - During the year, the General Fund and Capital Projects Fund paid \$49,492 for equipment and contributed it to the Equipment Fund.

#### Other Supplemental Information Combining Statement of Net Assets Fiduciary Funds June 30, 2004

	Pension Trust Fund		F	Retiree lealth Care	Total		
		Trust runu		icaitii Cai c	10tai		
Assets							
Cash and cash equivalents	\$	1,791,393	\$	239,879	\$	2,031,272	
Investments:							
U.S. government securities		11,699,112		1,370,834		13,069,946	
Stocks		57,531,509		5,675,132		63,206,641	
Bonds		15,516,770		1,559,241		17,076,011	
Receivables - Accrued interest		420,221		44,603		464,824	
Other assets		38,975		14,871		53,846	
Total assets		86,997,980		8,904,560		95,902,540	
Liabilities - Accounts payable		-		162,505		162,505	
Net Assets - Held in trust for pension	¢	94 007 090	¢	9 7 <i>4</i> 2 0FF	¢	05 740 025	
and other employee benefits	<b>P</b>	86,997,980	\$	8,742,055	\$	95,740,035	

#### Other Supplemental Information Combining Statement of Changes in Net Assets Fiduciary Funds Year Ended June 30, 2004

	Pension		Retiree			
	Tr	ust Fund	Health Care			Total
Additions						
Investment income:						
Interest and dividends	\$	2,577,469	\$	239,228	\$	2,816,697
Net decline in fair value of investments	Ψ	7,533,291	Ψ.	649,099	Τ.	8,182,390
Investment expenses		(469,190)		(57,203)		(526,393)
investment expenses		(107,170)		(87,288)		(020,070)
Total investment income		9,641,570		831,124		10,472,694
Contributions:						
Employer		_		1,471,223		1,471,223
Employee		521,284		168,141		689,425
2				·		<u> </u>
Total contributions		521,284		1,639,364		2,160,648
Other revenue		87,168				87,168
Total additions - Net of investment income		10,250,022		2,470,488		12,720,510
Deductions						
Benefit payments		2,865,235		1,049,600		3,914,835
Refunds of contributions		423,146		-		423,146
Administrative expenses		161,274		2,300		163,574
Total deductions		3,449,655		1,051,900		4,501,555
Net Increase in Net Assets Held in Trust						
for Pension Benefits		6,800,367		1,418,588		8,218,955
Net Assets Held in Trust for Pension Benefits						
Beginning of year		80,197,613		7,323,467		87,521,080
End of year	<u>\$8</u>	6,997,980	\$	8,742,055	\$	95,740,035



		General		Public		
Fiscal Year	Government		Percent	Safety	Percent	
1994-1995	\$	3,642,441	14.7 \$	6,663,465	27.0	
1995-1996		3,573,940	17.6	6,258,554	30.9	
1996-1997 (2)		3,233,526	14.3	6,557,207	29.1	
1997-1998		3,299,170	15.6	6,687,762	31.5	
1998-1999		4,026,468	17.2	7,016,085	30.0	
1999-2000		3,956,430	16.4	7,475,104	30.9	
2000-2001		4,106,070	14.8	7,917,513	28.5	
2001-2002		4,256,477	11.3	8,184,850	21.6	
2002-2003		4,462,205	12.4	8,684,771	24.1	
2003-2004		4,781,522	14.0	8,999,008	31.1	
Percentage increase (decrease)						
from 2002-2003 to 2003-2004		7.2%		3.6%		

- (1) This schedule includes expenditures of the General Fund, Special Revenue Funds, Debt Service Funds, and Capital Projects Fund after elimination of operating transfers or residual equity transfers between these funds. This schedule excludes the Expendable Trust Fund through 2001-2002. In 2002-2003, the Expendable Trust Fund has been eliminated.
- (2) Starting in 1997, the general government expenditures for the year ended June 30, 1998 decreased due to the retirement system costs reclassified from the General Fund and charged to the Pension Trust Fund.

## General Governmental Expenditures by Function Last Ten Fiscal Years (I)

		Highways			
Solid		and		Community	
 Waste	Percent	 Streets	Percent	Development	Percent
\$ 2,011,133	8.1	\$ 1,515,263	6.1	•	- 2 F
1,472,284 1,544,191	7.3 6.9	1,335,589 1,812,064	6.6 8.0	703,432 768,488	3.5 3.4
1,445,323	6.8	1,800,387	8.5	754,864	3.6
1,115,091	4.8	2,096,660	9.0	1,222,351	5.2
1,099,130	4.5	1,831,453	7.6	1,145,835	4.7
1,147,010	<b>4</b> . I	2,175,935	7.8	1,362,024	4.9
1,205,276	3.2	1,950,418	5.2	1,433,099	3.8
1,316,938	3.7	2,074,639	5.8	1,414,364	3.9
1,519,664	5.2	2,268,936	7.8	1,648,463	5.7
15.4%		9.4%		16.6%	

Fiscal Year	Pu	ublic Works	Percent	Contributions	Percent
1994-1995	\$	2,819,730	11.4	\$ 492,842	2.0
1995-1996		2,641,146	13.0	570,369	2.8
1996-1997 (2)		2,321,002	10.3	766,623	3.4
1997-1998		2,218,734	10.5	853,244	4.0
1998-1999		2,307,851	9.9	713,818	3.0
1999-2000		2,630,614	10.9	761,175	3.1
2000-2001		2,622,375	9.5	888,534	3.2
2001-2002		3,274,428	8.7	840,165	2.2
2002-2003		3,828,632	10.6	866,178	2.3
2003-2004		3,406,619	11.8	681,247	2.4
Percentage increase (decrease)					
from 2002-2003 to 2003-2004		(11.0%)		(21.4%)	)

- (I) This schedule includes expenditures of the General Fund, Special Revenue Funds, Debt Service Funds, and Capital Projects Fund after elimination of operating transfers or residual equity transfers between these funds. This schedule excludes the Expendable Trust Fund.
- (2) Starting in 1997, the general government expenditures for the year ended June 30, 1998 decreased due to the retirement system administrative costs reclassified from the General Fund and charged to the Pension Trust Fund.

## General Governmental Expenditures by Function Last Ten Fiscal Years (I) (Continued)

Capital		Debt				
Outlay	Percent	Service	Percent	Miscellaneous	Percent	Total
6,601,084 1,741,484 3,513,181 1,469,402 2,327,506 2,616,380 3,928,017 13,407,326 13,361,958	26.8 8.6 15.6 6.8 9.8 10.8 14.2 35.4 37.1		3.7 9.4 8.8 12.4 11.0 10.9 12.9 8.7 2.4		0.2 0.3 0.2 0.3 0.1 0.1	
4,180,968	14.4	1,464,514	5.1	-	-	28,950,941
(68 7%)		68 0%		_		
	1,741,484 3,513,181 1,469,402 2,327,506 2,616,380 3,928,017 13,407,326 13,361,958	1,741,484       8.6         3,513,181       15.6         1,469,402       6.8         2,327,506       9.8         2,616,380       10.8         3,928,017       14.2         13,407,326       35.4         13,361,958       37.1         4,180,968       14.4	1,741,484       8.6       1,915,080         3,513,181       15.6       1,988,890         1,469,402       6.8       2,621,919         2,327,506       9.8       2,582,743         2,616,380       10.8       2,647,822         3,928,017       14.2       3,572,309         13,407,326       35.4       3,277,603         13,361,958       37.1       871,564         4,180,968       14.4       1,464,514	1,741,484       8.6       1,915,080       9.4         3,513,181       15.6       1,988,890       8.8         1,469,402       6.8       2,621,919       12.4         2,327,506       9.8       2,582,743       11.0         2,616,380       10.8       2,647,822       10.9         3,928,017       14.2       3,572,309       12.9         13,407,326       35.4       3,277,603       8.7         13,361,958       37.1       871,564       2.4         4,180,968       14.4       1,464,514       5.1	1,741,484       8.6       1,915,080       9.4       57,517         3,513,181       15.6       1,988,890       8.8       36,641         1,469,402       6.8       2,621,919       12.4       63,581         2,327,506       9.8       2,582,743       11.0       14,255         2,616,380       10.8       2,647,822       10.9       26,944         3,928,017       14.2       3,572,309       12.9       21,587         13,407,326       35.4       3,277,603       8.7       -         13,361,958       37.1       871,564       2.4       -         4,180,968       14.4       1,464,514       5.1       -	1,741,484       8.6       1,915,080       9.4       57,517       0.3         3,513,181       15.6       1,988,890       8.8       36,641       0.2         1,469,402       6.8       2,621,919       12.4       63,581       0.3         2,327,506       9.8       2,582,743       11.0       14,255       0.1         2,616,380       10.8       2,647,822       10.9       26,944       0.1         3,928,017       14.2       3,572,309       12.9       21,587       0.1         13,407,326       35.4       3,277,603       8.7       -       -         13,361,958       37.1       871,564       2.4       -       -         4,180,968       14.4       1,464,514       5.1       -       -

			Licenses	
			and	
Fiscal Year	 Taxes	Percent	 Permits	Percent
1994-1995	\$ 11,461,089	56.3	\$ 523,070	2.6
1995-1996	13,643,969	62.4	500,245	2.3
1996-1997	13,867,464	62.6	619,728	2.7
1997-1998	14,457,595	62.5	700,883	3.0
1998-1999	15,005,521	62.5	1,098,905	4.6
1999-2000	15,197,625	61.2	1,336,388	5.4
2000-2001	16,678,578	59.3	2,028,712	7.2
2001-2002	18,166,178	65.5	1,697,747	6. l
2002-2003	16,157,523	60.8	1,554,182	5.8
2003-2004	19,311,096	66.5	1,788,000	6.2
Percentage increase (decrease)				
from 2002-2003 to 2003-2004	19.5%		15.0%	

<sup>(</sup>I) This schedule includes revenues of the General Fund, Special Revenue Funds, Debt Service Funds, and Capital Projects Fund after elimination of operating transfers or residual equity transfers between these funds. This schedule excludes the Expendable Trust Fund.

## General Governmental Revenues by Source Last Ten Years (I)

### Use of Money

Fines and		and			Federal		
Forfeitures	Percent	Property	Percent		Grants	Percent	
\$ 1,086,257	5.4	\$ 1,083,686	5.4	\$	330,735	1.6	
1,236,825	5.7	1,244,841	5.7		115,976	0.5	
1,339,972	6.1	1,259,198	5.7		167,216	8.0	
1,455,777	6.3	1,168,027	5.0		168,104	0.7	
1,371,188	6.3	1,101,504	4.5		255,884	1.0	
1,434,140	5.8	1,160,579	4.5		139,387	0.5	
1,561,387	5.6	2,091,827	7.4		86,935	0.3	
1,416,836	5.1	867,912	3.1		111,135	0.4	
1,310,556	4.9	379,343	1.4		936,125	3.5	
1,268,379	4.4	360,197	1.2		358,157	1.2	
(3.2%)		(5.0%)			(61.7%)		

			Charges				
			for				
Fiscal Year	governmental		Percent		Services	Percent	
1994-1995	\$	2,818,519	13.8	\$	2,967,513	14.5	
1995-1996		2,809,847	12.9		2,245,804	10.3	
1996-1997		3,056,642	13.8		1,783,362	8.1	
1997-1998		3,341,103	14.5		1,811,568	7.9	
1998-1999		3,386,530	14.1		1,566,844	6.5	
1999-2000		3,640,986	14.7		1,812,814	7.3	
2000-2001		3,538,515	12.6		1,972,657	7.0	
2001-2002		3,368,671	12.1		1,987,525	7.2	
2002-2003		3,719,633	14.0		2,300,941	8.7	
2003-2004		3,157,699	10.9		2,441,215	8.4	
Percentage increase (decrease)							
from 2002-2003 to 2003-2004		(15.1%)			6.1%		

<sup>(</sup>I) This schedule includes revenues of the General Fund, Special Revenue Funds, Debt Service Funds, and Capital Projects Fund after elimination of operating transfers or residual equity transfers between these funds. This schedule excludes the Expendable Trust Fund.

## General Governmental Revenues by Source Last Ten Fiscal Years (I) (Continued)

	Other	Percent	Total
\$	77,443	0.4	\$ 20,348,312
Ψ	53,003	0.2	21,850,510
	41,469	0.2	22,135,051
	33,333	0.1	23,136,390
	124,879	0.5	23,911,255
	156,546	0.6	24,878,465
	162,719	0.6	28,121,330
	121,188	0.4	27,737,192
	235,449	0.9	26,593,752
	346,684	1.2	29,031,427
	47.2%		

#### General Governmental Tax Revenues by Source Last Ten Fiscal Years

**Property Taxes** 

					425 E	conomic				Special		Total	
Fiscal Year		Operating Solid		olid Waste	te Development			Debt		Assessments		Taxes	
1994-1995	\$	8,920,276	\$	1,374,470	\$	_	\$	1,054,200	\$	112,143	\$	11,461,089	
1995-1996	Ψ	9,677,995	Ψ	1,365,898	Ψ	_	Ψ	2,420,755	Ψ	179,321	Ψ	13,643,969	
1996-1997		10,220,133		1,038,875		_		2,391,415		217,041		13,867,464	
1997-1998		10,622,473		1,091,715		-		2,415,222		328,185		14,457,595	
1998-1999		11,133,914		1,127,886		-		2,395,952		347,769		15,005,521	
1999-2000		11,251,990		1,151,050		-		2,479,440		315,145		15,197,625	
2000-2001		11,977,329		1,042,931		-		3,341,393		316,925		16,678,578	
2001-2002		13,317,164		1,055,406		-		3,470,758		322,850		18,166,178	
2002-2003		14,066,321		1,244,237		11,763		653,516		163,417		16,139,254	
2003-2004		16,113,980		1,473,140		9,885		1,484,741		229,350		19,311,096	

				i	Percent of		
		Total Tax					
		Levy	Current Tax		Taxes	Delinquent Tax	
Fiscal Year		(2)	Collec	tions	Collected	Collections	
1994-1995	\$	12,882,962	\$ 12,3	47,201	95.84	\$	466,365
1995-1996		14,979,658	14,3	11,925	95.54		570,524
1996-1997		15,058,112	14,5	44,910	96.59		417,678
1997-1998		16,622,157	15,8	81,143	95.54		562,258
1998-1999		17,248,712	16,7	53,298	97.13		480,55 I
1999-2000 (	(3)	17,955,509	17,3	68,368	96.73		532,363
2000-2001		19,770,668	18,9	10,885	95.65		684,674
2001-2002		21,277,771	20,4	28,804	96.01		754,649
2002-2003 (	(4)	22,240,872	21,4	18,566	96.30		742,393
2003-2004		24,877,179	24,0	45,911	96.66		752,087

- (I) Information not available for some years
- (2) Includes library tax levy for all years
- (3) Beginning in fiscal year 1999-2000, the total tax levy includes the supplemental warrant for Michigan Public Act 189 properties. These are properties that are leased from the City of Birmingham.
- (4) Beginning in fiscal year 2002-2003, the total tax levy includes taxes levied against properties subject to Michigan Public Act 425 which have been conditionally transferred from Bloomfield Township to the City of Birmingham. It also includes adjustments/corrections to taxable value approved by the Board of Review, Michigan Tax Tribunal, etc.

# Property Tax Levies and Collections Last Ten Fiscal Years

			Ratio of		
	Ratio of Total	C	Outstanding	Delinquent	
	Tax	[	Delinquent	Taxes to Total	
Total Tax	Collections to		Taxes	Tax Levy	
Collections	Total Tax Levy		(1)	(1)	
\$ 12,813,566	99.46	\$	37,798	0.29	
14,882,449	99.35		-	-	
14,962,588	99.37		62,368	0.41	
16,443,401	98.92		87,396	0.53	
17,233,849	99.91		65,659	0.38	
17,900,731	99.69		95,656	0.53	
19,595,559	99.11		77,201	0.39	
21,183,453	99.56		58,755	0.28	
22,160,959	99.64		79,913	0.36	
24,797,998	99.68		79,181	0.32	

			County Equalized	State Equalized	City Assessed	Percent of True Value
_	Fiscal Year	_	Valuation	Valuation	Valuation	(I)
	1994-1995		\$ 975,050,500	\$ 975,050,500	\$ 975,050,500	50
	1995-1996	(2)	1,018,968,105	1,018,968,105	1,018,968,105	50
	1996-1997	(2)	1,095,289,075	1,095,289,075	1,095,289,075	50
	1997-1998	(2)	1,185,994,910	1,185,994,910	1,185,994,910	50
	1998-1999	(2)	1,293,125,498	1,293,125,498	1,293,125,498	50
	1999-2000	(2)	1,443,416,735	1,443,416,735	1,443,416,735	50
	2000-2001	(2)	1,618,703,090	1,618,703,090	1,618,703,090	50
	2001-2002	(2)	1,821,297,905	1,821,297,905	1,821,297,905	50
	2002-2003	(2)	2,067,222,990	2,067,222,990	2,067,222,990	50
	2003-2004		2,454,368,810	2,454,368,810	2,454,368,810	50

Note: All valuations are taken from the original warrant for each year and do not reflect any supplemental warrants or Board of Review/Tax Tribunal adjustments.

- (I) In accordance with the 1970 State of Michigan Constitution, the State Equalized Value is 50 percent of appraised or estimated value.
- (2) On March 15, 1994, the voters of the state of Michigan approved Proposal A, which includes significant changes to Section 3 of Article IX of the State Constitution. Starting in 1995, the value against which taxes will be spread has changed from assessed value to taxable value.

## Assessed Valuation History Last Ten Fiscal Years

			Taxable
			Valuation as
Real	Personal	Total Taxable	Percentage of
Taxable	Taxable	Valuation	Assessed
Valuation	Valuation	 (2)	Valuation
	 -		-
N/A	N/A	N/A	N/A
\$ 947,722,890	\$ 45,004,300	\$ 992,727,190	97.4
976,196,677	47,830,300	1,024,026,977	93.5
1,028,004,614	49,488,090	1,077,492,704	90.9
1,079,245,416	50,787,690	1,130,033,106	87.4
1,140,397,208	60,363,250	1,200,760,458	83.2
1,224,105,785	59,423,980	1,283,529,765	79.3
1,312,779,883	60,179,340	1,372,959,223	75.4
1,433,723,668	58,533,820	1,492,257,488	72.2
1,540,973,679	60,481,400	1,601,455,079	65.2

							Oakland
	Charter				Total		Community
	Operating	Refuse	Library	Debt	City	County	College
Fiscal Year	Millage	Millage	Millage	Millage	Millage	Millage	Millage
1994-1995 (1)	9.84	1.41	1.30	0.67	13.22	4.95	0.85
1995-1996	11.49	1.37	1.29	0.93	15.08	5.28	1.65
1996-1997	11.54	1.01	1.28	0.87	14.70	5.18	1.65
1997-1998 (2)	12.29	1.01	1.28	0.85	15.43	5.15	1.65
1998-1999 (3)	12.26	1.00	1.26	0.75	15.27	4.99	1.65
1999-2000	11.66	0.96	1.58	0.75	14.95	4.98	1.63
2000-2001	11.53	0.82	1.68	1.37	15.40	4.97	1.61
2001-2002	12.02	0.77	1.64	1.06	15.49	4.96	1.60
2002-2003	11.50	0.83	1.54	1.00	14.87	5.25	1.61
2003-2004 (4)	11.61	0.93	1.57	1.46	15.57	5.24	1.60

Note: All rates are expressed in dollars per \$1,000 of taxable valuation. City general operating tax rate charter limit equals \$20.00 per \$1,000 of taxable valuation.

- (1) Beginning in 1994-1995, a portion of the charter operating millage is allocated to the CSO obligation Debt Service Fund (\$400,000 in 1996).
- (2) Beginning in 1997-1998, a portion of the charter operating millage is allocated to the Water Supply System Fund for water main repair and replacement.
- (3) Beginning in 1998-1999, a portion of the charter operating millage is allocated to the Sewage Disposal Fund for sewer relief projects.
- (4) Beginning in 2003-2004, a portion of the charter operating millage is allocated to the Sewage Disposal Fund for the North Arm Drain.

#### **General Tax Information for 2003 Tax Year**

		County and
	City, Intermediate School, Community	One-half
	College, State Education Tax, and One-	School Taxes, and
	half School Taxes and School Debt	Transportation
Billed	July I	December I
Due	September 2	February 17
Delinquent	March I	March I
Penalty	.75% per month after September 2	3% after February 17

### Property Taxes Rates All Direct and Overlapping Governments Last Ten Fiscal Years

County		School	Millage	Total		
Intermediate	Total					
School	County		Non-		Non-	
Millage	Millage	Homestead	homestead	Homestead	homestead	
2.13	7.93	20.24	24.00	41.39	45.15	
2.13	9.06	20.07	24.00	44.21	48.14	
2.13	8.96	19.77	24.00	43.43	47.66	
2.13	8.93	19.01	24.00	43.37	48.36	
2.12	8.76	20.01	25.67	44.04	49.70	
2.10	8.71	19.70	25.45	43.36	49.11	
2.08	8.66	18.90	25.45	42.96	49.51	
3.45	10.01	18.48	25.45	43.98	50.95	
3.42	10.28	17.75	25.45	42.90	50.60	
3.40	10.24	16.43	24.55	42.24	50.36	

## Principal Taxpayers Valuation as of July 31, 2004

Percent of Taxable **Taxpayer** Principal Product or Service Taxable Valuation Valuation \$ Palladium/Related retail Retail 1.09 18,617,500 0.96 Paul Johnson Apartments, commercial 16,503,990 Geoff Hockman & Associates Hotel, office, residential 0.88 15.117.280 Fuller Central Park Prop. Office, retail 14,825,340 0.86 DTE Energy\* Electric utility 0.55 9,512,880 James Esshaki/J.P. Equities LLC Office, retail 0.48 8,154,690 Associates of 555 Office, retail, parking, apartments 6,453,890 0.38 Comcast Cablevision Office 6,236,490 0.36 Rosso Development Office, residential, apartments 5,282,780 0.31 Heron Development, LLC **Apartments** 4,825,090 0.28 Kroger Retail 0.27 4,682,840 **Prudential Investments** Office 4,597,410 0.27 **IFK** Investments Office, retail 0.25 4,323,850 Mooney Oil Company Office 4,204,350 0.25 National City Bank Office 4,016,280 0.23 Dart Energy Corp. Office 3,495,680 0.20 **Borders Bookstore** Retail 3,479,360 0.20 305 East Maple, LLC Office 3,194,910 0.19 Philip Stevens Building Co. Office, retail 2,962,090 0.17 Stuart Frankel Office, apartments 2,870,650 0.17 Total 2004 taxable valuation of 20 largest taxpayers 8.36 143,357,350 Total 2004 taxable valuation of all other taxpayers 91.64 1,571,829,570 Total 2004 taxable valuation of all taxpayers \$ 1,715,186,920 100.00

<sup>\*</sup> This taxpayer is appealing its personal property valuations.

#### Special Assessment Billings and Collections Last Ten Fiscal Years

				Special		Total	
	9	Special	Ass	sessments	Outstanding		
	Assessment		C	Collected	Special		
Fiscal Year	Billings		(1)		Assessments		
1994-1995	\$	637,638	\$	593,466	\$	700,809	
1995-1996		597,419		758,933		586,315	
1996-1997		614,829		808,285		666,350	
1997-1998		746,807		895,377		767,697	
1998-1999		641,398		878,497		1,054,646	
1999-2000		900,514		832,875		880,415	
2000-2001		747,291		1,018,786		556,064	
2001-2002		752,66 l		1,014,242		805,862	
2002-2003		742,397		856,690		634,400	
2003-2004		851,306		962,880		656,097	

<sup>(</sup>I) Includes collections of delinquent special assessments transferred to the City tax rolls

The County Delinquent Tax Revolving Fund reimburses the City 100 percent of delinquent special assessments, as well as delinquent real taxes.

#### Computation of Legal Debt Margin June 30, 2004

2003 State Equalized Valuation	<u>\$</u>	2,454,368,810
Debt limit (1) (10 percent of State Equalized Valuation) (2)	\$	245,436,881
Debt applicable to limitation: Total bonded and contractual debt		61,883,156
Less deductions allowed by law - Combined sewer overflow abatement project		17,952,950
Net debt applicable to debt limit		43,930,206
Legal debt margin	\$	201,506,675

- (I) Debt limit set forth in Section 4A, Act 279 of 1909 (Home Rule City Act)
- (2) Act No. 202, P.A. 1943 as amended by Act No. 42, P.A. 1960 (defining assessed valuation)

								L	_ess Debt	
					Gross Service					
			As	sessed/Taxable		Bonded			Fund	
Fiscal Year		Population		Value (3)		Debt	_		(1)	_
					. '		_			='
1994-1995		19,997	\$	975,050,500	\$	23,425,000		\$	63,866	
1995-1996	(3)	19,997		992,727,190		44,737,200			902,830	
1996-1997		19,997		1,024,026,977		40,925,980	(4)		1,385,095	
1997-1998		19,997		1,077,492,704		39,058,566			1,268,285	
1998-1999		19,997		1,130,033,106		37,179,729			1,143,865	
1999-2000		19,997		1,200,760,458		47,615,566			1,034,733	
2000-2001		19,291		1,283,529,765		46,327,562			988,854	
2001-2002		19,291		1,372,959,223		49,018,903			1,225,960	
2002-2003		19,291		1,492,257,488		65,172,187	(5)		10,079	(6)
2003-2004		19,291		1,601,455,079		61,806,980			109,710	

- (I) Amount available for repayment of general obligation bonds
- (2) These amounts include the general obligation bonds that are being repaid from the Automobile Parking System Fund.
- (3) On March 15, 1994, the voters of the State of Michigan approved Proposal A, which includes significant changes to Section 3 of Article IX of the State Constitution. Starting in 1995, the value against which taxes will be spread has changed from assessed value to taxable value.
- (4) Beginning in fiscal year 1996-1997, this amount does not include revenue bonds or contractual obligations that are being repaid from Enterprise Funds (user charges).
- (5) In fiscal year 2002-2003, general obligation bonds for Parks and Recreation were issued in the amount of \$15.7 million. Also in 2002-2003, the water revenue bonds were called.
- (6) In accordance with GASB 34, several bond issues are now accounted for in the Sewage Disposal Fund rather than the Debt Service Funds. These bond issues include the 2000 Sewer Improvement bonds, the CSO obligations, the George W. Kuhn Drain bonds, and the North Arm Drain bonds.

### Ratio of Net General Obligation Bonded Debt to Assessed/Taxable Value and Net General Obligation Bonded Debt per Capital Last Ten Fiscal Years

Debt			Ne	t				
Payable	rable Bonded							
from			Debt	to	Net			
Enterprise		Net	Assess	ed/	Bonded			
Revenues		Bonded	Taxal	ole	Debt			
(2)		Debt	Valu	е	per Capita			
						-		
\$ 14,158,535	\$	9,202,599		0.94	\$	460		
13,304,583		30,529,787		3.08		1,527		
10,024,487		29,516,398		2.88		1,476		
9,311,928	28,478,353			2.64		1,424		
8,579,714	27,456,150			2.43		1,373		
7,822,326		38,758,507		3.23		1,938		
7,020,000		38,318,708		2.99		1,986		
6,085,000		41,707,943		3.04		2,162		
5,045,000		60,117,108		4.03		3,116		
3,925,000		57,772,270		3.61		2,995		

# Ratio of Annual Debt Service Expenditures for General Obligation Bonded Debt to Total General Governmental Expenditures Last Ten Fiscal Years

				Ratio of Debt
				Service to
			Total General	General
		Total Debt	Governmental	Governmental
Principal	Interest	Service	Expenditures	Expenditures
348,155	\$ 575,745	\$ 923,900	\$ 24,709,742	3.74
540,824	1,374,256	1,915,080	20,269,395	9.45
531,122	1,457,768	1,988,890	22,541,813	8.82
1,154,855	1,464,064	2,618,919	21,214,386	12.35
1,146,623	1,433,543	2,580,166	23,422,828	11.02
1,022,000	1,398,258	2,420,258	24,190,887	10.00
1,644,451	1,907,780	3,552,231	27,741,374	12.80
1,557,567	1,716,041	3,273,608	37,829,642	8.65
1,522,332	2,054,692	3,577,024	36,881,249	9.70
2,237,218	2,517,317	4,754,535	28,950,941	16.42
	348,155 540,824 531,122 1,154,855 1,146,623 1,022,000 1,644,451 1,557,567 1,522,332	348,155 \$ 575,745 540,824	Principal         Interest         Service           348,155         \$ 575,745         \$ 923,900           540,824         1,374,256         1,915,080           531,122         1,457,768         1,988,890           1,154,855         1,464,064         2,618,919           1,146,623         1,433,543         2,580,166           1,022,000         1,398,258         2,420,258           1,644,451         1,907,780         3,552,231           1,557,567         1,716,041         3,273,608           1,522,332         2,054,692         3,577,024	PrincipalInterestTotal Debt ServiceGovernmental Expenditures348,155\$ 575,745\$ 923,900\$ 24,709,742540,8241,374,2561,915,08020,269,395531,1221,457,7681,988,89022,541,8131,154,8551,464,0642,618,91921,214,3861,146,6231,433,5432,580,16623,422,8281,022,0001,398,2582,420,25824,190,8871,644,4511,907,7803,552,23127,741,3741,557,5671,716,0413,273,60837,829,6421,522,3322,054,6923,577,02436,881,249

- (I) Beginning in fiscal year 2002-2003, the Debt Service Funds are no longer used to record the debt service expenditures for the CSO Obligations, the George W. Kuhn Drain bonds, and the 2000 Sewer Improvement bonds. According to GASB No. 34, these payments are now being recorded in the Sewage Disposal Fund. As a result of the debt service payments being tax supported, they are included in the principal and interest amounts above.
- (2) Debt Service payments for the North Arm Drain bonds began in fiscal year 2003-2004. These bonds are tax-supported contractual obligations recorded in the Sewage Disposal Fund.

Note: This schedule includes expenditures of the General Fund, Special Revenue Funds, Debt Service Funds, and Capital Projects Fund. General obligation bonds reported in the Enterprise Funds with government commitment have been excluded.

#### Computation of Direct and Overlapping Bonded Debt General Obligation Bonds June 30, 2004

Jurisdiction	В	Net General Obligation onded Debt Outstanding	-	Percent Applicable to Government		Amount Applicable to Government
Direct - City of Birmingham	\$	57,772,270	(1)	100.00	\$	57,772,270
Overlapping						
Birmingham School District		242,590,000		40.30		97,763,770
Pontiac School District		22,904,000		0.18		41,227
Oakland County		73,460,291		3.01		2,211,155
Oakland County Intermediate School						
District		8,275,000		3.02		249,905
Oakland County Community College		12,325,000		3.03		373,448
Total overlapping debt		359,554,291			_	100,639,505
Total direct and overlapping debt	\$	417,326,561			\$	158,411,775

<sup>(</sup>I) See "ratio of net general obligation bonded debt to assessed/taxable value and net general obligation bonded debt per capita" (also in this section) for calculation of this amount.

#### Revenue Bond Coverage Water Fund Last Ten Fiscal Years

								Debt S	Serv	rice Require	eme	nts	•
		Gross	(	Operating	N	et Revenue							
		Revenue		Expenses	A۱	vailable for							
Fiscal Year		(1)		(2)	D	ebt Service	F	Principal		Interest		Total	Coverage
1994-1995	\$	2,183,523	\$	1,600,147	\$	583,376	\$	200,000	\$	64,025	\$	264,025	2.21
1995-1996		2,448,564		1,535,943		912,621		200,000		115,550		315,550	2.89
1996-1997		2,414,831		1,406,708		1,008,123		200,000		103,050		303,050	3.33
1997-1998		2,402,501		1,742,852		659,649		200,000		94,300		294,300	2.24
1998-1999		2,776,298		1,944,221		832,077		200,000		86,500		286,500	2.90
1999-2000		2,508,952		1,773,321		735,631		200,000		78,500		278,500	2.64
2000-2001		2,207,898		1,635,065		572,833		200,000		70,000		270,000	2.12
2001-2002		2,633,119		1,928,922		704,197		200,000		61,500		261,500	2.69
2002-2003 (	(3)	2,702,271		2,443,291		258,980		,400,000		52,750		1,452,750	N/A
2003-2004		2,642,535		2,513,540		128,995		-		=		-	N/A

<sup>(</sup>I) Total operating revenues

<sup>(2)</sup> Total operating expenses exclusive of depreciation and amortization

<sup>(3)</sup> Revenue bonds were called; outstanding principal balance of \$1,400,000 paid in full June 2003

#### Demographic Statistical Data Last Ten Fiscal Years

		Aver	age					Unemploy-
		Inco	me					ment
		Pe	er	Median	Number of School			Rate
	<b>Population</b>	Household		Age	Households	Enrollment		(Percent)
Fiscal Year	(2)	(1)		(2)	(1)	(3)		(4)
1994-1995	19,997	\$	*	37.40	9,084	\$	*	2.5
1995-1996	19,997		*	37.40	9,307		*	2.1
1996-1997	19,997	6	55,649	37.40	9,307		*	1.9
1997-1998	19,997		*	37.40	9,383		*	1.6
1998-1999	19,997	7	78,998	37.40	9,383		7,530	1.4
1999-2000	19,997		*	37.40	9,371		7,655	1.4
2000-2001	19,291	8	30,861	39.00	9,131		7,761	1.2
2001-2002	19,291		*	*	9,241		7,743	2.1
2002-2003	19,291		*	*	9,241		7,835	2.7
2003-2004	19,291		*	*	9,242		7,949	2.8

- (I) Estimates Southeastern Michigan Council of Governments (SEMCOG)
- (2) U.S. Census Bureau. Data for years 1993-2000 is as of 1990. Data for 2001-2004 is as of 2000.
- (3) Birmingham Community Schools Public schools only. Includes all K-12 students including out-of-district
- (4) Data is from Michigan Department of Career Development (MDCD) Office of Labor Market Information and reflects the annual average as of December 31. It includes any revisions as of March 2004.

<sup>\*</sup> Information is not available for some years. Birmingham is too small to be included in most tables that list detailed data. Nearly all detailed tables are for cities with populations of 25,000 or more.

## Property Value, Construction, and Bank Deposits Last Ten Fiscal Years

	Co	nsti	ruction			Property Value (Assessed)						
					Bank							
	Number			De	eposits (1)							
Fiscal Year	of Units		Value	\$(000)		Commercial		Industrial		Residential		
1994-1995	743	\$	26,242,249	\$	576,985	\$	256,146,600	\$	19,273,500	\$	699,630,400	
1995-1996	722		23,292,296		668,114		249,702,050		19,032,720		750,223,335	
1996-1997	778		29,758,769		731,570		265,068,555		18,783,960		811,436,560	
1997-1998	836		40,068,922		726,385		286,716,510		19,890,050		879,388,350	
1998-1999	921		58,680,622		738,262		292,653,090		16,543,970		983,928,438	
1999-2000	844		43,450,820		772,297		305,236,350		20,294,820		1,117,885,565	
2000-2001	866		76,939,552		782,878		315,509,990		22,266,580		1,280,926,520	
2001-2002	826		62,541,870		851,298		330,017,200		22,456,240		1,468,824,465	
2002-2003	849		58,216,724		948,028		374,838,960		23,555,950		1,668,828,080	
2003-2004	937		98,978,649		964,545		620,560,940		30,753,760		1,803,054,110	

<sup>(</sup>I) The deposit information is from FDIC data contained in branch directory and summaries of deposits; Decision Research Sciences; Ambler, Pennsylvania. For 1992, deposit information was obtained from data contained in the 1992 Branches of Michigan, Sheshunoff. 1998 and 1999 deposit information was obtained from the Bank & Thrift Branch Office Data Book, Central Region, 1997 and 1998, respectively. The 2000-2004 deposit information was from <a href="www.fdic.gov">www.fdic.gov</a> FDIC/OTS summary of deposits (data as of June 30, 1999, June 30, 2000, June 30, 2001, June 30, 2002, and June 30, 2003, respectively).

Original Incorporation Second Charter

#### **Miscellaneous Statistical Data**

Village Form

Village Form

Second Charter	June 2, 1885	Village Form	
Third Charter	1917	Manager, Trustee Form	
First City Charter	1927	Commission Form	
Current Home Rule City Charter	April 3, 1933	Manager, Commission Fo	orm
	Area incorporated - 4.	73 square miles	
Streets and Alleys		Water Distribution Syst	tem
NAME OF THE OWNER O	04.22		0.004
Miles of streets:	84.32	Customers	8,296
Major	21.87	Meters	8,523
Local	62.45	Miles of water mains	100.24
Sidewalks in miles Bridges	128.69 9	Fire hydrants: City-owned	779
-		Privately owned	-
		Total number of line gate valves	1,272
		Storage tanks - 500,000 gal. each	2
Building Data		Sewage Collection Syst	em
2002 2004 hadding a surrite	937	Miles of services assume	117.09
2003-2004 building permits 2003-2004 construction value	\$ 98,978,649	Miles of sanitary sewers	117.09
2000 200 F Collisti delloti Valde	Ψ 70,770,017		
2004-2005 Fire Protection (Budgeter	d Positions)	Parking System	
Stations	2	Parking structures	5
Regular firefighters (not including chiefs)	35	Parking-metered spaces	1,267
Volunteers	15	Total public parking spaces	4,855
2004-2005 Police Protection (Budgete	ed Positions)	Election Data	
Precincts	1	Registered voters, Nov. 2003	16,274
Regular police (Not including chiefs)	33	Votes cast, Nov. 2003 election	4,586
Auxiliary	14	Percent voting	28%
		Registered voters, June 30, 2004	16,153
2004-2005 Number of Budgeted E	mployees	Library 2003-2004	
Full-time personnel	188	Registered patrons	40,029
Part-time personnel	77	Book collections	135,132
£		Audiovisual collections	51,860
		Items circulated	426,007
Population Data		Reference questions	93,809
		Patron visits	320,047
1970 federal census	26,170	Circulation per capita (1)	13.9
1980 federal census	21,689	Program attendance	22,819
1990 federal census	19,997	_	1,014,777
2000 federal census	19,291	Computer resource usage	1,014,777
2000 rederal Cerisus	17,471		

January 8, 1864

June 2, 1885

 $(I)\ Based\ on\ population\ for\ the\ service\ area\ of\ the\ library:\ Birmingham,\ Beverly\ Hills,\ and\ Bingham\ Farms$ 





27400 Northwestern Highway P.O. Box 307 Southfield, MI 48037-0307 Tel: 248.352.2500 Fax: 248.352.0018

plantemoran.com

November 30, 2004

Honorable Mayor and Members of the City Commission City of Birmingham 151 Martin Birmingham, MI 48012-3001

Dear Mayor and Commission Members:

We have recently completed our audit of the City's financial statements for the year ended June 30, 2004. As a result of our audit, and in addition to Our Comprehensive Annual Financial Report, we offer the following comments for your consideration.

#### STATE SHARED REVENUE

The future of State shared revenues received by the City remains fragile. The State did pass the tobacco tax increase and eliminated state shared revenue to counties, which will help balance the budget. However, absent strong real job growth and continued economic recovery increasing income taxes and single business tax, revenue sharing cuts remain a possibility in future years.

#### RETIREE HEALTH CARE BENEFITS

The Governmental Accounting Standards Board has recently released Statement Number 45, Accounting and Reporting by Employers for Postemployment Benefits Other Than Pensions. The new pronouncement provides guidance for local units of government in recognizing the cost of retiree health care, as well as any "other" postemployment benefits (other than pensions). The intent of the new rules is to recognize the cost of providing retiree health care coverage over the working life of the employee, rather than at the time the health care premiums are paid. These new rules will apply to the government wide financial statements, rather than the individual fund level. As a result, you will not need to change your budgeting practices.

The new pronouncement will require all local units to obtain a valuation of the obligation to provide retiree health care benefits. The City of Birmingham already has a head start, in that actuarial valuations have historically been performed for its retiree health plan, and the City has been pre-funding this obligation through its retiree health care fund. Because the majority of other local units have not been funding the retiree health care on an actuarial basis, currently their financial statements are not necessarily comparable to Birmingham's. This change will cause all other local units to measure the obligation for retiree health care on the same approximate basis, and therefore will help in comparing financial statements between communities. This statement is effective for the fiscal year beginning July 1, 2008.



We would like to thank the Commission for the opportunity to serve as auditors for the City. We would also like to express our appreciation for the courtesy and cooperation extended to us by the administration during the audit. If you would like to discuss any of these matters, or would like our assistance in their implementation, please contact us.

Very truly yours,

PLANTE & MORAN, PLLC

Joseph C Hefferan

Joseph C. Heffernan

